**WSU Electronic W-2 Announcement**

In order to receive an electronic W-2, you must first consent. If you have provided consent in a previous year, you do not need to consent again. Follow the step-by-step instructions to electronically access your W-2 at your convenience.



1. Login to the eWeber portal



1. Select ‘Payroll’ under ‘Categories’
2. Select ‘Electronic W2 Consent’
3. Select the box to ‘Consent to receive W-2 electronically’
* ***Faster and more secure delivery than U.S. mail, protecting your sensitive information from loss, theft or delay***
* ***Support Weber State in reducing the University’s costs of printing and mailing individual forms***
* ***Quick and easy access***

***If you do not take action, your W-2 form will be printed and mailed to your home address during the last week of January. Please confirm that your home address is correct through the eWeber portal.***