

UNIVERSITY CURRICULUM COMMITTEE DATES FOR 2024-25

The submission dates listed below are for new and substantive curriculum proposals (undergraduate & graduate) that have been approved in Curriculog by College Curriculum Committees and approved by the Department Chair and the Dean of the College. **Proposals must be at the University Curriculum Committee (UCC) Approval Step by the Submission Deadline Date.**

You are responsible for making sure that your proposals get approved in Curriculog.
Catalog deadlines are **December 1** for Teacher Ed and **January 1** for Grad Council and

**NOTE: A moratorium for all GEIAC proposals is in effect for the 2024-25 AY.
GEIAC proposals will resume in the 2025-2026 AY.**

ALL proposal types must be submitted using Curriculog. See Curriculog for the types of proposals available. Contact the Faculty Senate Office for further information on curriculum submissions at x6233 or email your questions to curriculum@weber.edu

Catalog Year (May-April)	UCC Deadline	UCC Meeting	Executive Council Meeting	Faculty Senate Meeting
	Proposal must be approved by all preceding levels by this date	Proposal Representative should attend	Proposal Representative may be invited to attend as needed	Proposal Representative should attend
	MONDAY	TUESDAY	THURSDAY	THURSDAY
2025-2026 Catalog All proposals that are not to UCC by deadline will be considered for the following year.	14-Oct-24	29-Oct-24	7-Nov-24	14-Nov-24
	4-Nov-24	19-Nov-24	5-Dec-24	12-Dec-24
	25-Nov-24	10-Dec-24 & 17-Dec-24	9-Jan-25	16-Jan-25
	6-Jan-25 <i>*new grad programs see below*</i>	21-Jan-25 & 28-Jan 25	6-Feb-25	13-Feb-25
2026-2027 Catalog	10-Feb-25	25-Feb-25	13-Mar-25	20-Mar-25
	10-Mar-25	25-Mar-25	3-Apr-25	10-Apr-25

Curricular changes approved at the Curriculum meeting will be reviewed at the following Faculty Senate meeting as outlined in the table above. **Please plan to attend meetings in blue.**

Curriculum meetings begin at 2:00 pm in the Hetzel-Hoellein LI-321 (Library)

Faculty Senate meetings begin at 3:00 pm in Lindquist Hall LH-101

NEW & SUBSTANTIVE PROPOSALS: For inclusion of course and program proposals in the 2024-25 University Catalog, they will need to be passed by the Curriculum Committee at the **January 21/28, 2025*** meetings and then passed by the Faculty Senate at the **February 13, 2025**** meeting.

NONSUBSTANTIVE PROPOSALS: Non-substantive proposals must be approved by the UCC Chair by **January 31st** to be included in the upcoming year's catalog.

New courses at all degree levels that are requesting **course fees** must submit a Curriculog New Course Fee proposal. Courses not so identified will be ineligible to propose course fees for 3 years.

***NEW* New Graduate Program Proposals:** Proposals for new graduate programs and their associated new courses have an extended deadline of **January 20, 2025**, to reach UCC for inclusion on the UCC January 28, 2025 agenda. All other graduate proposals that are not associated with a new program "package" are subject to the deadlines above.

New program proposals must be approved by the President's Council and Board of Trustees before they can be included in the University Catalog. Allow *at least six weeks* from the time the proposal is approved by the Faculty Senate for it to go through the President's Council and Board of Trustees. Additional approval is required from NWCCU before students may be recruited to a new program or financial aid can be given to students enrolled in the program, which can take another 2-3 months after approval by the Board of Trustees.