

Charges September 12, 2024

EXECUTIVE COMMITTEE CHARGES FOR 2024-2025

Abdulmalek Al-Gahmi, Chair
Ryan Cain, Liaison

ACADEMIC RESOURCES AND COMPUTING (ARCC)

PPM 1-13, Article 5, Section 4.1: The Committee on Academic Resources and Computing shall recommend policies and operational procedures on the acquisition and utilization of computers and academic resource material.

1. Review the recommendations of the Shared Governance task force related to the ARCC committee and IT concerns in September to prepare for a vote of the Faculty Senate on October 10th 2024 and share feedback with the Executive Committee to facilitate the vote.
2. Allocate ARCC resources, including Dee Family Technology Grant funds, using consistent, objective, fair and reasonable criteria. Include tracking demographic data, Academic college, and rank for grant applications. (**Ongoing**)
3. Review funding criteria and procedures for ARCC and Dee Family Technology for possible revision or clarification. (**Ongoing**)
 - a. Considering innovative versus necessity and is ARCC the forum for this question - IE are hardware replacements valuable
 - b. Add statements about software ongoing costs on the proposal forms
 - c. Review the IT three week advance review policy - proposals that missed this deadline were funded and faculty question if 3 weeks is required
4. Assess faculty and possibly student computer needs, solicit faculty input and lobby for faculty computer-related interests.
 - a. Update college/departmental WSU software usage & a needs document and disseminate this information to chairs and deans.
 - b. Coordinate with student senate and Student Affairs Technology to assess student IT-related needs and promote knowledge of software access. (**Ongoing**)
5. Maintain close communication with WSU Online, Student Affairs Technology, the IT Governance Council, and other IT, computing, and digital-related entities on campus in order to:
 - a. Examine product implementation in computer labs and assess faculty input to determine if some products could be used on a campus-wide basis.
 - b. Review (with computing support) and assess faculty concerns regarding standards and policies for hardware and software purchases.
 - c. Provide the faculty point of view in regard to the review, discussion and communication campus wide, of the security policies, procedures, and practices to protect student, faculty, and staff data.
 - d. Provide faculty input regarding new software implementation for research purpose and third party software integration into Canvas.
 - e. Review the structure allows ongoing collaboration between ARCC and IT (**Ongoing**)