



# WEBER STATE UNIVERSITY

Faculty Senate

Thursday, September 5, 2019  
2 pm, MA Boardroom

## **EXECUTIVE COMMITTEE AGENDA SETTING** **MEETING MINUTES**

*Click on the links to review items*

Present: Aaron Ashley, Doris Geide-Stevenson, Ed Hahn, Tim Herzog, Casey Neville, Blake Nielson, Sheryl Rushton, Barb Wachocki, Catherine Zublin, Madonne Miner, Brad Mortensen, Patti Glover

1. Approval of minutes from the [April 4, 2019](#) meeting. Approved as circulated

2. Program Attribute Review - [CEL](#) - Richard Fry, CEL Committee Chair

Approvals of CEL courses have dropped off, though faculty are reporting that they are teaching CEL and the letters are not appearing on their course. Faculty don't seem to be aware that they have to renew every 5 years. There is hope that many will renew their attribute this coming year.

3. [Proposed Confucius Institute](#) - Chris Millard, WSU Director of Government Relations

The WSU Confucius Institute (CI) would be coordinated through a partnership agreement to be established with Shanghai Polytechnic University. If WSU were to establish a CI there would need to be an agreement that (a) ensures academic freedom, (b) adheres to all U.S. law, Utah law, and WSU Policies and Procedures, and (c) has favorable financial conditions for WSU. As part of the agreement, WSU would have to provide space on campus for the CI and also be required to match a certain level of funding for a five-year period. There was much discussion regarding various concerns including the closing of CI's on other college campuses. The Executive Committee would like to see the WSU strategic plan and how/where this fits within that plan. This proposal needs to be vetted further before additional steps can be taken.

4. [Internationalization Strategic Planning](#) Process - Yimin Wang, WSU Senior International Officer

An overview of the four phases of the WSU Internationalization Strategic Plan was given. Right now colleges need to share their stories regarding internationalization within their college. This will be done via a Canvas platform. There is not a tightly structured format for this so colleges can record these in any manner that works for them. This story sharing will create a WSU international narrative. In phase three a strategic planning committee/advisory board will be established. After WSU's internationalization mission, vision and strategic plan are finalized and approved by the President's Council, the committee will develop an implementation/action plan as well as an assessment plan.

5. Ombuds Report – Kathryn MacKay, 18-19 Ombuds

An overview of the activities of the Ombuds for 18-19 was given to the committee. The Ombuds reports are being posted on the WSU Ombuds web page. The new Ombuds, Gary Johnson went to Ombuds training this spring and will continue to go yearly. Staff still do not have an Ombuds though there are now more staff than faculty on campus.

6. FS Parliamentarian/Ombuds

MOTION: to appoint Gary Johnson as Faculty Senate parliamentarian by Aaron Ashley

SECOND: by Catherine Zublin

OUTCOME: Unanimous approval

Though it has been the protocol for the last few years to have the Ombuds as Parliamentarian, there will be no requirement added to the Ombuds job description that requires them to be the Parliamentarian.

7. Student Evaluation Task Force

This committee has not been fully staffed yet, Melissa Neville has agreed to be co-chair of the committee. Andrea Easter-Pilcher, Gail Niklason, and Jenny Kokai have been nominated as members. As TLA and APAFT chairs, Colleen Packer and Melissa Neville will recommend additional people for the task force. This task force will not report directly to senate, they will make recommendation to APAFT and TLA and then APAFT will come to senate with recommendations that have been passed by the committees.

8. Diversity Task Force

The Diversity Task Force is a group of people that are meeting to give some focused attention to diversity. They will make recommendation to senate on any improvements/considerations that could be made by the senate and its committees. So far Vincent Bates, Azenett Garza, Bobbi VanGilder, and Sarah Steimel have agreed to be members. The committee will add some additional members to get more breadth.

9. [Program Review signup](#)

- a. Schedule
- b. Long term plan for program review.

Some alternate groups to do Program Review are being considered by Eric Amsel. The committee consensus was that Executive Committee seems like the right group to do this review since they are elected faculty members. Release time was discussed and concerns of people taking EC just for release time were raised.

10. Board of Trustees Presentations for 19-20

Discussion on which college would be the best fit for each meeting will be discussed at next month's meeting after more information is received on what the trustees will be reporting on each month.

11. [Faculty Senate Committee Charges](#)

GEIAC requested addition of the charge "Review and evaluate the implementation of the diversity attribute." This was added to their charges. An edit to the APAFT charge was approved by the committee.

12. Committee Updates

- a. ASSA – Sheila Anderson, ED; Brady Brower, SBS; Afshin Ghoreishi, S
- b. APAFT – Emily January Petersen, A&H; Alex Lawrence, EAST
- c. EIC – Mark Huson, EAST & Carrie Jeffrey, HP – Mark is unable to make meetings so Saori Hanaki, ED was added instead
- d. SBBFP - Loisanne Kattelman, B&E
- e. UCC – David Yoder, SBS

### 13. FBR Chair Nominations

Brian Rague has changed faculty to administrator and is no longer eligible to be on FBR so Sheree Josephson, who received then next highest number of votes was moved into Brian's two-year position. A list of potential nominees was proposed, if they agree to the nomination they will be put on the ballot to be voted on in Senate September 12. The person with the highest number of votes will be put on FBR as an alternate for 19-20.

14. Administrative Update representative for FS – Norm Tarbox will give the update for September.

### 15. Senate time management

Discussion of a new format for curriculum proposals in senate was agreed upon. A document with the proposal justifications will be circulated with the agenda instead of faculty members giving a report on the proposal. Faculty members should still attend senate to answer any questions that arise on their proposal. If no one is available to answer questions that arise on the proposal the proposal will most likely be withdrawn and moved to the next month's meeting to be discussed and potentially approved then.

**Next Executive Committee Meeting:** Thursday, October 3, 2019, 2pm, MA Boardroom