



Thursday, November 7, 2019
2 pm, MA 211k

EXECUTIVE COMMITTEE AGENDA SETTING MEETING

Click on links to review items

Present: Eric Ewert for Aaron Ashley, Wendy Fox-Kirk for Doris Geide-Stevenson, Nicole Beatty for Ed Hahn, Tim Herzog, Casey Neville, Blake Nielson, Sheryl Rushton, Barb Wachocki, Catherine Zublin, Madonne Miner, Patti Glover

Excused: Brad Mortensen

Guests: John Cavitt, Wendy Holliday, Melissa Neville-Norton, Amy Buckway, Brian Stecklein, Beth Rhodes

- 1) Approval of the minutes from the [October 3, 2019](#) Meeting as circulated
 - 2) Curriculum - John Cavitt
- Curriculog [Justifications](#) for Curriculum [Agenda EC Nov 7, 2019](#)

The 'Justifications' has a brief summary of all curriculum and Organization/Department changes. If you want to delve further into a proposal then click on the 'dated link' which is the Curriculog Agenda that we have been using for years.

Science – Barb Wachocki

Course Revision BTNY - LS1403 - Environment Appreciation

Business & Economics

New Course & All Gen Ed ECON - 3300 - Environmental Economics Brandon Koford
New Course & All Gen Ed ECON - 4330 - Game Theory Brandon Koford
Course Revision ECON - 2010 - Principles of Microeconomics Brandon Koford
Course Revision ECON - 2020 - Principles of Macroeconomics Brandon Koford
Program Change Baccalaureate Degree Requirements (shared core) – Jim Turner

Health Professions

New Course & All Gen Ed NRSG - 6140 - Collaborative Approaches in Population Health New Course & All Gen Ed NRSG - 6150 - Advanced Pathophysiology, Pharmacology and Assessment for the Nurse Educator
Course Revision NRSG - 6180 - Improving Patient Care and Nursing Practice through Information Systems
Course Revision NRSG - 6255 - Leadership and Accountability in Advanced Nursing
Course Revision NRSG - 6324 - Financial Issues in Nursing Administration
Course Revision NRSG - 6360 - Scope and Practice of Nursing Administration
Course Revision NRSG - 6380 - Retaining and Developing a Competent Workforce in Nursing
Course Revision NRSG - 6560 - Socialization in the Role of Nursing Educator
Program Change Master of Science in Nursing (MSN)
Program Change Nurse Educator Graduate Certificate
Program Change Nurse Executive Graduate Certificate

- 3) Library Bibliographer Curriculog Notification – Wendy Holliday
 - a) Should we add a step in the curriculum process in which the library determines if they have the resources required to support a new program?
 - (i) Librarians need notification earlier in the process, would like a notification once the chair has approved. Wendy and John will discuss this then bring as an information item to Faculty Senate.

- 4) APAFT- Melissa Neville-Norton, APAFT Chair

[Justifications](#) (orange section) & [Agenda EC Nov 7, 2019](#)

 - a) Stewart Library Tenure & Post-Tenure – Wendy Holliday, Stewart Library Dean

The major changes to the document include updating what Librarian teaching looks like, adding third-year review language to post tenure document and making language match in tenure and post-tenure documents.

DISCUSSION: Need to have a link in PPM to find where the tenure and promotion documents live. Library can help with ideas for filing policies that aren't PPM.

 - b) PPM 8-13 Maintenance of Professional File

The PPM revision clarifies that the autobiographical form is under the jurisdiction of APAFT and approved by faculty senate (as agreed to with the provost last year informally). APAFT is consider language being added to the PPM stating that faculty undergoing formal reviews at third and sixth years will present their professional files digitally. This will come through in a future revision.

 - c) Pre-promotion Base Salary Increase Clarification - Tim Herzog and Melissa Neville-Norton.

Tim explained the need for a definition of a successful third year review which deans can use this year. This is not PPM language, just guidelines for deans. The committee agreed to the following language which was proposed by APAFT:

A candidate undergoing third-year review will be considered to have *not* passed their review successfully if the candidate must submit materials for re-review in the fourth year or if the candidate is removed from the tenure process.

- 5) [CRAO Apportionment](#) – Amy Stegen Buckway, CRAO Chair A&H lost one seat which was gained by SBS

- 6) [Badging](#) for non-credit bearing CE courses - Brian Stecklein, Associate Dean CE and Beth Rhodes

Digital badging for non-credit courses has become a movement across the nation, being driven by industry. The emblem is being standardized to show a variety of skills. The digital badge belongs to the student and they can post it where they desire. Courses that are part of a badge will be graded. Where the digital information will be stored is still being discussed.

- 7) [Presidential Task Force for the Protection of Academic Freedom](#) - Tim Herzog

ASSA has met as a subcommittee regarding recording policies at WSU and realized that a request for a task force from 2016 has not been fulfilled. Because there are so many issues that are part of this, including first amendment rights, legal issues, faculty code, student code, copyright and disciplinary issues a task force outside of ASSA needs to be put together. Legal has looked at the syllabus language and student code revision language that currently exists and is ready to assist with language for the task force. Dean's need something soon so faculty know what they can put into their syllabi this spring. Executive Committee is requesting legal to put together language now that can be used on the upcoming spring syllabi. In the long term a joint Faculty Senate/Presidential Task Force will be requested. Tim will reach out to Brad Mortensen to facilitate populating this task force.

- 8) Charge Completion Information Dissemination - Tim Herzog
Would like to have a update from committees that have finished a charge or made significant progress at the end of each Executive Committee meeting. This will help bring to light what is happening in committees and give documentation via the EC minutes.
- 9) Committees Conversation - Tim Herzog
Please look over this [document](#) and for each committee determine if faculty senate should care about this committee. If so, how should faculty senate or its committees connect with this committee? Please indicate any potential connections (specific committees or positions) on the sheet (Column L).
- 10) Ad Hoc Committee Minutes Requirement - Tim Herzog
It was determined that minutes should be taken at ad hoc and task force meetings and submitted to the faculty senate office each year. For next year a charge should be considered to add wording to the PPM that ad hoc and task force committees are required to submit their minutes to Executive Committee.
- 11) Tenure Peer Mentoring - Tim spoke at dean's council and they were in favor of faculty peer mentoring for tenure. Catherine Zublin has put together a curriculum in Canvas for this and is linking to colleges' tenure documents. This course has helped demystify the tenure process for many applicants.

Adjourned at 4:15 pm