



MEMBERS - Alphabetically

Abdulmalek Al-Gahmi
Clinton Amos
Jennifer Anderson
Tariq Arif
Isabel Asensio
Andrea Baltazar
Kendal Beazer
Randy Boyle
Rebecka Brasso
Brandon Burnett
Justin Burr
Ryan Cain- Marilyn Taft
Heather Chapman-excused
James Cohen
Brian Cottle
Michele Culumber
Rebekah Cumpsty
Shirley Dawson
Bryan Dowdle
Andrea Easter-Pilcher
David Ferro-Bryan Stevenson
Mary Foss
Jason Francis
Deana Froerer
Doris Geide-Stevenson
Eric Gibbons
Youn Soo Goldstein
Kristin Hadley- DeeDee Mower
Sarah Grunnah- excused
James Hedges
Sarah Herrmann
Wendy Holliday

Ravi Krovi
Leah LaGrone
Andrea Lalumia- Conrad Gabler
Alexander Lancaster
Cass Morgan
Brad Mortensen
Casey Neville- Carrie Jeffrey
Marjukka Ollilainen
Christine O'Neil-Amy Buckway
Jessica Oyler
Brad Peterson
Annyssa Reyes (student)
Julie Rich-Brent Horn
Elizabeth Sandquist
Yas Simonian
Emily Sorensen (student)
Brandon Stevenson
Norm Tarbox-absent
Deborah Uman-Sarah Steimel
Kurt Ward
Jordan West
Mary Beth Willard
Stephen Wolochowicz

Administrative Associate: Belinda
McElheny
Parliamentarian: Gary Johnson
Guests:
Carrie Jeffrey, Joshua Jensen, Stephanie
Hollist, Cori Horne



WEBER STATE UNIVERSITY

Faculty Senate

**Faculty Senate agenda
Lindquist Hall 101, 3 pm
Thursday Sept 12, 2024**

Terms highlighted in green have been edited since published

1. Roll call
2. Approval of [April 11, 2024](#) meeting minutes

Motion to approve: Sarah Herrmann
Second: Brad Peterson
Outcome: Unanimous

3. Administrative Update –Brad Mortenson

Enrollment numbers are up and the university is excited to see the amount of new international students. Full Time Equivalent (FTE) is up by 5.4% and the growth in courses is split evenly between online and face to face courses. There has been a huge increase in first time students, and more pell grant students have enrolled as well. Due to the need, student housing has decided to get additional student housing on or near the playfields. 500 additional beds that will be built, also some of the village will be changed into student married housing.

The university is also implementing direct admissions for high school seniors in various regions(Davis, Weber, Ogden, Davinci, and NUAMES high schools). Snow College is considering allowing 30 tech credits to transfer for general education. WSU plans to accept 21 credits toward an associates of arts/science. Additionally, there is a proposal to pilot a \$1000 lower tuition for new incoming students to improve socio-economic access.

Discussed legislative changes including HB 261 and SB 192. The administration has almost completed realigning the strategic plan to adjust for the recent law changes.

The institution is expecting a budget cut from USHE in the coming year.

Discussion on student fees and how they are used.

4. SAC agenda items - Ray Ruiz

Action Items:

1. [Committee Changes](#)- Jason Francis

Motion to approve: Clinton Amos
Second: Brandon Burnett
Outcome: Unanimous

2. [Approve Committee charges](#)- Jason Francis

Discussion on the charges and any changes that were made since posted.

Motion to approve: Brandon Stevenson
Second: Rebecca Brasso
Outcome: Unanimous



3. [Please view Policy Proposal Summary - SB 192 Package](#)- Stephanie Hollist

Discussion on the changes being made for SB 192 to align with the law. Spoke about the SB 192 task force that met throughout the summer to address the changes.

The BOT is asking that the PPM be in alignment with the law before they approve

The following PPMs outline university governance structures and authority. They have been reorganized for clarity and updated to be consistent with the law and university practice.

[PPM 1-1](#), Utah Board of Higher Education

[PPM 1-2](#), Board of Trustees

[PPM 1-3](#), President (formerly PPM 1-3, Board of Trustees and Committees)

[PPM 1-4](#), Responsibilities of the President (formerly PPM 1-4, Administrative Organization; PPM 1-5, Responsibilities of the President)

[PPM 1-5](#), University Organization (formerly PPM 1-4, Administrative Organization and PPM 1-5a, Officers of the University)

[PPM 1-6](#), Selection of Vice Presidents (formerly PPM 1-6, President, Absence of; PPM 1-5b, Selection of Vice Presidents)

[PPM 1-7](#), Evaluation Procedures for Provosts and Vice Presidents (formerly PPM 1-7, Levels of Administration; PPM 1-5c, Evaluation Procedures for Provost)

[PPM 1-16](#), Academic Deans

[PPM 1-17](#), Selection and Evaluation of Academic Deans

[PPM 1-18](#), Department Chairs

[PPM 1-19](#), Appointment of Department Chairs

[PPM 1-20](#), Policy Governance

Many of the policies are being cleaned up for outdated language and for flow. Some were reordered to help with the flow of the policies. Cleaned up processes to show what the university currently does but was not spelled out in the PPM. Cleaned up the Board of Trustees approvals that do not apply in areas that they used to.

PPM 1-20 all of the policies will move the policies to all of the entities on campus (including SAC, WSUSSA, Public, stakeholders) at the same time (in the new policy).

PPM 1-18 Department chair policy was clarified to show that tenure is not applied to the dept chair. Add link 8-11 to the policy.



Discussion on PPM 1-17 6.2 was done to accommodate the law change.

Motion to approve with the change: Brian Cottle
Second: Amy Buckway
Outcome: Unanimous

The following policies outline creation, modification, and program discontinuance. They have been updated to be consistent with the law and university practice.

[PPM 1-14a](#), Program Modification or Discontinuance Review Procedure

[PPM 4-2a](#), Modifying Programs or Courses in the Catalog

[PPM 4-3](#), New Programs and Centers

Discussion on the changes to PPM 1-14a and what the deadlines are and the change to the deadlines. The questions on why the deadlines are needed and the area. Change was made due to the catalog publication dates moving up in the year

Discussion on PPM 1-14a 5.1 can we add the academic year to have a timeline that would allow the timeframes. Suggested to add language

Motion to approve with the addition of the academic calendar into 1-14a: Carrie Jeffrey
Second: Brandon Stevenson
Outcome: Unanimous

The following policies include other responsibilities or delegations of authority for the Board of Trustees or President or need to be modified because of revisions to other policies. They have been reorganized for clarity and updated to be consistent with the law and university practice.

[PPM 2-2](#), Authorization to Accept Gifts

[PPM 2-9](#), Honorary Degrees and Commencement Speaker

[PPM 2-18](#), Intercollegiate Athletics

[PPM 3-5](#), Hiring of Salaried Personnel

[PPM 3-25](#), Faculty Sabbatical Leaves

[PPM 3-41](#), Early Retirement

[PPM 5-4d](#), Contracts

[PPM 5-5](#), Course Fees

[PPM 5-10c](#), Audit Committee

[PPM 5-14](#), Investment of Public Funds



[PPM 5-14a](#), Use of Discretionary Funds

[PPM 6-8](#), Student Fee Philosophy

[PPM 8-5](#), Emeritus Rank

[PPM 8-6](#), Faculty Appointments

[PPM 8-20](#), Action by the Provost or President

These are more administrative policies. 3-5 and 8-6 are very similar but are not connected. Cleaned up the BOT approvals in policies. Emeritus clearly defines what retirement is.

Motion to approve: Kurt Ward

Second: Marjukka Ollilainen

Outcome: Unanimous

The following policies are proposed to be deleted as the content is no longer needed. (*linked to current PPM*)

[PPM 1-5b](#), Selection of Vice Presidents

[PPM 1-5c](#), Evaluation Procedures for Provost

[PPM 1-15](#), Administrative Appointment to Faculty Senate Committees

[PPM 3-28](#), Special Leave

Approval of these PPMs is recommended by University Legal Counsel in order to meet statutory requirements and to be consistent with university practice.

Informational items:

Reading of the Constitution [PPM 1-12](#)

Motion to read highlights: Amy Buckway

Second: Brian Cottle

Outcome: Unanimous

Mary Beth Willard completed the reading of the constitutional changes. Discussion on the Bylaws and the process.

Faculty created a structure in which the president could assign faculty. Shared that the Constitution was moved to PPM 1-12 and the bylaws reside in PPM 1-13.

Definition of the Faculty Senate and what will be done, defined what the members are, no processes changed just moved them to the top, and meetings have been moved to the bylaws. It defines what shared governance is and why the Faculty Senate does what it does. Took verbiage directly from the



law to show what we need to do. Advisement was added to show some of the things we do and why we do it.

There was wordsmithing and the clean up and moving sections around to make them clearer. Discussion on the reading of the constitution.

Action Items:

Bylaws [PPM 1-13](#)

PPM 1-13 is now the bylaws section. Some of the wording was changed to align with what is being done. Removed the words faculty in some areas or struck out the word the. Added that all committees should have members from all colleges. The ones that are explicit in representation are spelled out in the committee descriptions. Added in verbiage in consultation with the president.

Change acronyms back to ARCC what they were. Assa will now be known as SSA and added that they advise regarding policies pertaining to general student conduct.

APAFT changed the language to define what they do. Question on merit being taken out, response was that merit was in due process.

CRAO recommends to add SEE 4.6 in redlined

UCC added the spelled out version of the all colleges are represented.

EIC is suggested that it will be reformulated into an administrative committee. The benefit is that FS committees are limited to the parameters and EIC has expanded. SEE 4.6

In consultation with EIC and the general feeling it is supported but has some more questions. Discussion on the recommendation.

GEAIC defined some information and cleaned up language.

HD is cleaned up and a recommendation is to disband the committee and FS will retain the choices of the 4 faculty members.

Discussion on the bylaws and the recommendation to move to a vote at the October Faculty Senate meeting.

In RSPG language was cleaned up to show what the committee does.

SBBFP there are not a lot of changes. Question on the number 9 and if it's needed it was done because of equal representation.

TLF cleaned up the description and changed the director portion.

Assessment cleaned up a little

Change to FSFSC and wanted to continue SEE 4.13 Decision to move forward and address the language and what the committee will do and work on the language. Also looking at the name of the committee.



The task force did not want to cut the committee without allowing the committee to look at what they would like to do. Because they have done work that is helpful and would like to figure out if that is still the case.

Motion to extend till 5:30 at the latest: Jennifer Anderson
Second: Kendal Beazer
Outcome: Unanimous

There were numbering changes, editing of language,

The section 9.0 is faculty due process and this section points to the appropriate policies and removes the language from the bylaws.

Removed language that resides in PPM 1-20 and cleaned up some verbiage.

In 8.4.4 curious about the last sentence of the section and how it applies to editing the constitution asked to clarify.

As far as GEAC goes, there should be language that says that faculty should teach the general education courses. This is best practice but not written into policy.

Motion to vote on the proposed changes in Oct. 10, 2024 FS meeting: Brad Peterson
Second: Clinton Amos
Outcome: Unanimous

[PPM -10](#)

This proposal is the Administrative Committees defines what they are and shows how they will be handled and also how the faculty will be placed on the committee.

PPM 1-10 3.0 is a new section that spells it out and how it will be done.

Allows for collaboration and some control of how faculty is appointed to the committee. Allowing FS to add to Administrative committees.

PPM 1-10 will be voted on in October.

As May arise:

Mike Hernandez shared information on national voter registration day which is on Sept 17, 2024. There will be posters going up to help with voter registration, it is available for any state. Information will also be available to explain issues that are being voted on. There is a ballot drop box on campus. Also Weber county has said that they will mail ballots out to other county's if needed. Please share with faculty and provide information for students.

Motion to adjourn: Justin Burr
Second: Mary Beth Willard
Outcome: Unanimous

Adjourned at 5:14 pm