



MEMBERS - Alphabetically

Abdulmalek Al-Gahmi
Clinton Amos
Jennifer Anderson
Tariq Arif
Isabel Asensio
Andrea Baltazar
Kendal Beazer
Randy Boyle- absent
Rebecka Brasso
Amy Buckway
Brandon Burnett
Justin Burr
Ryan Cain
Heather Chapman
James Cohen
Brian Cottle
Michele Culumber
Rebekah Cumpsty- Chris Scheidler
Shirley Dawson- Sara Gailey
Bryan Dowdle
Andrea Easter-Pilcher- Laine Berghout
David Ferro
Mary Foss(sabbatical)- Dustin Birch
Jason Francis
Deana Froerer
Doris Geide-Stevenson
Eric Gibbons
Youn Soo Goldstein
Kristin Hadley- DeeDee Mower
Sarah Grunnah- absent
James Hedges- Beth Rhoades
Sarah Herrmann
Bridget Hilbig
Wendy Holliday
Terri Hughes (student)- absent
Aubrey Jones
Ravi Krovi

Leah LaGrone
Andrea Lalumia
Alexander Lancaster
Cully Long
Nathan McKnight(student)- absent
Brad Mortensen- absent
John Mull- Sue Harley
Casey Neville- Rob Ferguson
Marjukka Ollilainen
Christine O'Neil
Matt Paulson- absent
Brad Peterson
Tressa Quayle
Carrie Quesnell
Julie Rich-Brent Horn
Ryan Ridge
Elizabeth Sandquist
Yas Simonian
Isaac Staszkw (student)- absent
Brandon Stevenson
William Taintor (student)- absent
Norm Tarbox -absent
Deborah Uman
Kurt Ward
Jordan West- absent
Mary Beth Willard
Stacie Wing-Gaia
Stephen Wolochowicz
David Yoder

Administrative Associate: Belinda McElheny
Parliamentarian: Gary Johnson
Guests:
Raymond Ruiz, Carrie Jeffrey, Mark Halverson, Mellisa Neville- Norton, Stephanie Hollist, Jaylynn Gold, Cori Horne



WEBER STATE UNIVERSITY

Faculty Senate

**Faculty Senate minutes
Lindquist Hall 101, 3 pm
Thursday March 14, 2024**

Terms highlighted in green have been edited since published

1. Roll call
2. Approval of [February 8, 2024](#) meeting minutes

Motion to approve: Christine O'Neil
Second: Andrea Lalumia
Outcome: Unanimous

3. Administrative Update –Mark Halverson

Interim Vice President Mark Halveerson shared information on development projects that are happening at Weber State University. The McKay Education building is being stripped down to the bones and it is moving along, But the building will not be completed until March of 2025. Because of that the lease has been extended for the children's school. This summer they will put a solar cover over the pay parking. The hotel space near campus is now in the works and the hope is that in Fall of 2025 it will be open. It is located next to the event center. The solar W is in full design and the plan is to have it ready to go by Fall homecoming.

Information security and cyber security have completed audits and there needs to be improvement. IT is looking at what can be done to make things safer for the faculty, staff, and students. The student accounts were migrated over spring break. Once change is cracking down on the software review process and also looking at the end of life of software that is no longer being used. The department is finding machines that are vulnerable and are pushing to get them up to date. Although there has been a lot happening, the university still has a long way to go. It is looking at how to manage administrative rights on computers. There is alot going on in information security especially with AI. In addition IT is addressing how to react to threats. Discussion on what happens when you are attacked by ransomware. The ability to get insurance can be compromised by outside attacks. The IT department is growing and developing because of laws happening in Utah. IT is also collaborating with other universities to try to get costs down.

4. SAC agenda items - Raymond Ruiz

No updates

5. Student Senate Update- Isaac Staszkw

No updates

Action Items

6. Curriculum -Carrie Jeffrey (see bottom of page)

Curriculum [Agenda FS March 14, 2024](#)

This is the last round of curriculum that needs to be approved. 20 proposals total,

Motion to approve: Brandon Burnett
Second: Carrie Quesnell
Outcome: Unanimous

7. Office of Graduate Studies - Melissa Neville-Norton & Cori Horne

- a. [Office of Graduate Studies Endorsement Process](#)
- b. [Flow chart](#)

Shared the Graduate program endorsement process explained that it is only for new graduate processes. Currently it goes through the college and then makes its way to the graduate council, UCC, EC, FS and then higher up. What is being proposed is that there is an endorsement process that will help the program to be ready to go through the whole process. It has a well laid out process that has been vetted by many different stakeholders. It will include an R401, and a market information form Office of Institutional Effectiveness. It should help to streamline the program and make it easier to go through the entire process. Laid out the process and why it is important. After endorsement it will move forward through the curriculum cycle. This is not meant to compete with undergraduate programs.

The registrar will slightly extend the substantive changes for graduate programs going into January. There will be a mini version of the graduate section for the Catalog and by next year there will be a more robust section. Clarified that Post bacc certs are graduate certificates.

- c. new curriculum cycle and academic catalog processes.
- d. [PPM 11-1](#)

Walked through the changes in the 11-1 noting that a lot of the information was brought up to date from USHE R 475 and added the GPA standards. Added more thesis options and increased to six. There are more changing parts as the R 475 is looked at again. Clarifications for graduate program directors and graduate faculty. With the exceptions, the center will be working through it more closely next year.

Motion to approve: Christie O'Neil
Second: Amy Buckway
Outcome: One opposed

8. [APAFT - PPM 8-7 - Duration of Faculty Appointments](#)- Ravi Krovi & Stephanie Hollist

Discussion on the changes made after review of stakeholders. It was edited to address the concerns. After six years the instructor can qualify for senior instructor. Added that senior instructors can have a five year contract. Hoping to create a budget scenario where this can be sustainable in the budget process. The review portion was changed to include the provost.

Motion to approve: Carrie Quesnell
Second: Dustin Birch
Outcome: Unanimous

9. APAFT updates and proposals- Jaylynn Gold

a. [APAFT 8-13](#) - Maintenance of Professional File

This is to review for possible inconsistencies and the language has been changed to allow digital or paper files. Changed the signature for review page only on paper submission.

Motion to approve: Tressa Quayle
Second: Brandon Burnett
Outcome: Unanimous

b. [Qualtrics Survey Results on Canvas](#)

The survey was created to accomplish charge 9, this was to look at the climate and see how satisfied with Canvas. Most of the respondents were assistant professors. Went through the results of the survey. Went through comments to share the major themes. There was a feeling of duplicate files, training, storage space, and locked files. Asked from a reviewer's perspective and found a lot of the same things were being stated. More comments on being locked out of files and some questions on files being downloadable.

Discussions on how long to keep them in Canvas. Not really a discussion on how long but storage has been a concern.

c. [APAFT charge 7 summary](#)

Charge 7 was to review PPM 8-11 due to tenure and criteria. The recommendation is the bar needs to be higher. The response recommends that no change is made at this time. There does not seem to be a simple way to raise the bar for tenure. Requiring an excellent rating in service is unfair as there may not be an opportunity. Other options are a more rigorous tenure process and changing the descriptions in the ratings would be on the colleges in the document. The colleges guidelines for promotion to full they should also address for associate. Looked at outside reviews benchmarked peer universities and shared what they do for outside reviews.

Recommend to return to APAFT to include the ethics language.

9. Vote on SBBFP third member for the Salary negotiation team-Jason Francis

- a. Fon Brown has been nominated to join the salary negotiation team consisting of Jason Francis and Valerie Herzog.

Motion to approve: Amy Buckway
Second: Eric Gibbons
Outcome: Unanimous

Informational items:

10. Adjunct FS voting- Belinda McElheny

- a. Changing start date to align better with the FS voting for regular faculty

11. EC election results:

Jennifer Anderson GSBE
Isabel Asensio A & H
Ryan Cain COE

Michele Culumber COS
Mary Foss EAST
Jason J Francis LIB

Sarah Herrmann CSBS
Christine O'Neil HP
Mary Beth Willard CSBS

12. Executive Committee Chair and Vice Chair results from the election March 11-13.

- a. Chair- Jason Francis
- b. Vice Chair- A tie there will be a Ballot sent out on Monday

Curriculum:

Proposal Type	Proposal Name	Presenter	Comments
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Social & Behavioral Science

Sociology & Anthropology

New Course	SOC - 2660 - Data Visualization	Rob Reynolds	
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General Education

School of Performing Arts

Gen Ed Attribute	MUSC - 1036 - Experiencing Latin American Music	Deborah Uman	
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Arts & Humanities

School of Performing Arts

New Course	MUSC - 1036 - Experiencing Latin American Music	Deborah Uman	
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Department of World Languages & Cultures

New Program	Certificate of Proficiency in Korean	Youn Soo Kim Goldstein	
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Science

Department of Botany and Plant Ecology

New Course	BTNY - 3224 - Plant Morphology	Bridget Hilbig	
New Course	BTNY - 3420 - Wildland Fire Ecology	Heather Root	
Program Changes	Botany (BS)		

Department of Earth and Environmental Sciences

Course Revision	GEO - 3150 - Geomorphology	Nicolas Perez Consuegra	
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Developmental Mathematics Program

New Course	MATH - 0940 - Math Foundations	Kathryn Van Wagoner	
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Department of Microbiology

Program Changes	Microbiology (BIS)	Daniel Clark	
Program Changes	Microbiology (BS), Industrial Microbiology and Biotechnology Emphasis		

Program Changes	Microbiology (BS), Medical Microbiology Emphasis		
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Program Changes	Microbiology (BS), Microbiology Major Emphasis		
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Program Changes	Microbiology Minor		
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College of Science Interdisciplinary Programs

New Course	ENVS - 4890 - Environmental Science Internship	Carie Frantz	
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Program Changes	Environmental Science (BS)		
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As May arise:

Adjourned at 4:20

Motion to Adjourn: Chistine O 'Neil

Second: Amy Buckway

Outcome: Unanimous