



EXECUTIVE COMMITTEE
AGENDA SETTING MEETING MINUTES

Thursday, January 9, 2020
2 pm, MA Boardroom

Click on links to review items

Present: Aaron Ashley, Doris Geide-Stevenson, Ed Hahn, Tim Herzog, Casey Neville, Blake Nielson, Sheryl Rushton, Barb Wachocki, Catherine Zublin, Madonne Miner, Brad Mortensen, Patti Glover

Guests: John Cavitt, Brenda Kowalewski, Yimin Wang

1. Approval of the minutes from the [November 21, 2019 meeting](#) as approved.

2. Curriculum - John Cavitt

Curriculog [Justifications](#) for Curriculum & Non-Curriculum Agenda [EC Jan 9, 2020](#)

The 'Justifications' has a brief summary of all curriculum and Organization/Department changes. If you want to delve further into a proposal then click on the 'dated link' which is the Curriculog Agenda that we have been using for years.

General Education

New Course UNIV - 1110 - FYS: Cultivating Your Future Leigh Shaw -- course was approved, no Gen Ed attribute given,

New Gen Ed WSU - 1470 - Integrating Chemistry and Visual Art Brandon Burnett

Science

Program Changes Chemistry Teaching (BS) Michelle Paustenbaugh

EAST

Facilities Management

New Program Institutional Certificate of Proficiency: Facility Management Pete Van Der Have

Construction & Building Science

New Program Pre-Architecture AAS Jeremy Farner

Computer Science

New Program Computer Science Teaching Drew Weidman

~~Electronics Engineering — Requested to wait until January~~

~~New Course ECE - 6510 - Advanced Power Systems — Fon Brown~~

~~Program Changes — Electronics Engineering Technology (AAS) — Fon Brown~~

~~Master of Computer Engineering (MSCE) —~~

~~Program Changes — Master of Science in Computer Engineering (MSCE) — Fon Brown~~

Business & Economics

New Course MACC - 6700 - CPA Examination Review: FAR Ryan Pace
New Course MACC - 6750 - Study Abroad Ryan Pace
Program Changes Master of Accounting (MAcc) Ryan Pace
Program Changes Master of Taxation (MTax) Ryan Pace
New Course MTAX - 6700 - CPA Examination Review: FAR Ryan Pace
New Course MTAX - 6750 - Study Abroad Ryan Pace

Social & Behavioral Science

Criminal Justice

New Course CJ - 2400 - Criminal Court Process David Lynch

History

New Course HIST - 3220 - History of the Bill of Rights Vikki Deakin
New Course HIST - 4015 - History of the Atlantic World, 1400-1815 Vikki Deakin

Psychology

New Course PSY - 2860 - Practicum Cade Mansfield
Course Revision PSY - 1540 - Designing Your Life Cade Mansfield
~~Course Revision PSY - 3610 - Research Methods in Psychology Cade Mansfield submitted wrong course~~
Course Revision PSY - 3615 - Psychological Statistics and Methods I Cade Mansfield
Program Changes Psychology Courses Table Cade Mansfield

Arts & Humanities

Program Changes Latin American Studies Minor Tom Mathews

English

Course Deletion ENGL - 3270 - Magazine Article Writing Hal Crimmel
Course Deletion ENGL - 3310 - Young Adult Literature Hal Crimmel
Course Deletion ENGL - 3400 - ENGL 3400--The Teaching of Literature Hal Crimmel
Course Revision ENGL - 3420 - Teaching With Young Adult Literature Hal Crimmel
Course Deletion ENGL - 3740 - The Literature of the Sacred Hal Crimmel
Course Deletion ENGL - 3820 - History of Literary Criticism Hal Crimmel
Course Deletion ENGL - 4400 - Multicultural Perspectives on Literature for Young People Hal Crimmel
New Course ENGL - 3755 - Topics in English Teaching Hal Crimmel
New Course ENGL - 4910 - Capstone in English Teaching Hal Crimmel
Program Changes English (BA) Hal Crimmel
Program Changes English Teaching (BA) Hal Crimmel
Program Changes English Teaching Minor Susan McKay

The incorrect justification is on the justification sheet for Computer Science and needs to be fixed. Also gen ed designations of PS and CA need to be added to WSU 1470. All proposals were approved and will move to Senate.

3. Study Abroad Fee Change Proposal – Yimin Wang

The study abroad fee is proposed to be increased in all categories by \$100 to make Study Abroad financially healthy. This includes an increase for those students that currently pay no fee

4. Program Review for OUR and TLF – Brenda Kowalewski
Program reviews for centers that report to the Associate Provost of High Impact Programs and Faculty Development were discussed, the consensus was that these centers be added to the program review structure that already exists and be reviewed by EC. TLF and OUR will be added to the schedule for review this academic year.
5. Presidential Task Force on Speech, Media & Publication Awareness
This committee has membership from all colleges. They had their first meeting and discussed goals for the task force.
6. Dean's Evaluation Survey – Madonne Miner
The Dean Evaluation Interpretive Committees have added questions to the Dean Survey that have been very valuable. Madonne would like APAFT to look at the entire survey and see if the questions are still relevant, or if they need to be updated. Per PPM a task force needs to be created to update the questions. This group could be assigned when making charges in March if APAFT determines that it is needed. It was suggested that the task force be given access to the questions that have been added to the survey in recent years.
7. Emeritus Committee Update –PPM 8-5 PPM 3-45 - Doris Geide-Stevenson
The Emeritus Committee has discussed the Emeritus rank policy and after much discussion decided that PPM 8-5 is appropriate as stated. The Executive Committee was in agreement with this position.

The topics of interest the committee hopes to address include: 1) Benefits, what is reasonable and not very costly to make accessible and then how to communicate these benefits broadly. 2) Access to campus resources for professional activities (e.g. business cards, IRB, Qualtrics, UTA, season tickets, using Canvas content, retaining email). 3) A web page presence for Emeritus tied to the Faculty Senate page.

A couple of ideas brought up by the Executive committee to address the Emeritus concerns were, some training for Deans so they can communicate benefits to upcoming retirees or a checklist that HR communicates upon retirement of what is available to retirees
8. Honoring Bruce Davis – Dave Ferro will make remarks in honor of Bruce at Senate.
9. Utah Council of Faculty Senate Leaders Update – Doris Geide-Stevenson
The white paper created by the Utah Council of Faculty Senate Leaders regarding having Faculty Senate leaders representation in USHE has made it to Ann Milner and Brad Wilson and will be considered as legislation is drafted.
10. All University Committees - Tim Herzog
The goal of having EC members review the list of committees is to 1) Become familiar with what committees exist on campus 2) Discern what committees Faculty Senate should have some involvement with/get updates from 3) Address questions that arise and see what if any next steps should be taken.
11. Board of Trustees (BoT) presentations - need updates
For the future EC might want to consider having a sabbatical report given to the Board of Trustees

each November. Highlighting sabbatical work at the BoT could be helpful for retaining this great benefit.

12. Faculty Governance Award

13. Stuart Slavin Presentation - January 22, 2020

14. Committee Liaison update

A report was received from each committee and generally charges are being addressed. Of note SBBFP is waiting to hear back from legal in regard to their charge related to adoption benefits. CRAO is still gathering data in regards to constitutional changes. TLA is mostly addressing follow-up recommendations from their program review, this is addressing some of their charges. Their joint charge with APAFT regarding student evaluations is moving forward. EIC has a sustainability summit March 19-20. They are also hoping for one course in every department to add the sustainability attribute to their course.

Adjourned at 4:00 pm