



MEMBERS - Alphabetically

David Aguilar-Alvarez
Aaron Ashley
Brody Bailey
Jason Barrett-Fox
Tracy Callahan – Jess Greenberg
Minsum Choi
Vikki Deakin
Bruce Davis
Mark Denniston
Andrea Easter-Pilcher
Chis Eisenbarth
David Ferro – Robert Ball
Wendy Fox-Kirk
Doris Geide-Stevenson
Scott Hadzik.
Frank Harrold – Julie Rich
Ed Hahn
Sue Harley
Tim Herzog
Wendy Holliday
Rieneke Holman
Brent Horn
Dan Hubler
Justin Jackson
Adam Johnston
Connor Jones - Absent
Mark LeTourneau
Marek Matyjasik
Madonne Miner
Cory Moss
Cora Neal
Casey Neville
Blake Nielson
Kacy Peckenpaugh
Brett Perozzi
Travis Price
Clay Rasmussen
Jack Rasmussen – Chloe Merrill
David Read
Rob Reynolds
Bill Robertson
Ann Rocha
Yas Simonian
Mohammad Sondossi

Scott Sprenger
Jeff Steagall – Eric Smith
Amy Stegen
Sarah Steimel
Norm Tarbox
John Trimble
Hugo Valle
Glen West
Mary Beth Willard
Stephen Wolochowicz
Catherine Zublin

Guests: John Cavitt, Valerie Herzog,
Dane LeBlanc, Melissa Neville

Administrative Associate: Patti Glover

1. ROLL CALL
2. Approval of minutes from [November 8, 2018](#) meeting as circulated.

Information Items

3. Administrative Update – Norm Tarbox, Interim President
A review of the process of hiring a new president was given. He gave expression of appreciation to the Regents for a job well done, and for allowing people's input throughout the process. The Lindquist Hall will be open for classes in spring, a temporary certificate of occupancy should be approved this week. Fall had a 1.2% increase of enrollment, spring is looking similar, while on the right trajectory we still need to continue to grow WSU enrollment.
4. University Police Update – Dane LeBlanc – WSU Chief of Police
 - a) [Animal Policy PPM 5-50](#)
There are problems with people bringing animals on campus for events and maintaining control of them. This policy establishes the rules and expectations regarding the presence of animals on university controlled property. It also provides guidelines the university uses to determine whether or not an animal is a reasonable accommodation for individuals with a disability. Individuals with disabilities are responsible for the control of their service animals at all times. This policy applies to all university controlled properties, including all athletic facilities. Housing has been working with students regarding the emotional support animals allowed in the dorms.
 - b) Safety on Campus
WSU procedures for crimes that have a propensity to become violent were reviewed. There is an internal checklist for officers to follow, this mandatory checklist is for dating or domestic violence, sexual assault, stalking or anything that has the propensity to become violent over time. Actions are taken immediately as soon as the offense is reported. If it is felt that a suspect could be an immediate threat they are removed from campus.
5. CRAO [Change in Senate Composition](#) – Amy Stegen, CRAO Chair
Two issues are being addressed at an open forum January 15. The two issues are 1) The number of senators on the Faculty Senate. Do we need more senators with the increase of faculty over the years? 2) Adjunct representation on Faculty Senate.
6. APAFT [Student Evaluation Faculty Survey](#) - Melissa Neville, Chair
APAFT and TLA have worked together and come up with a faculty survey regarding student evaluations to be distributed to tenure track faculty. There will be 6 questions regarding student evaluations. These surveys will be submitted anonymously, and will include what rank the faculty member is. The ultimate goal is to improve the student evaluation process and make sure that we are getting the information we need to improve teaching and courses.
7. [Legislative Task Force & Report to UT Legislature](#)– Doris Geide-Stevenson, Chair
As a follow up to the administrative update at the November faculty senate meeting, the attached documents are provided to faculty senate. A brief explanation was given of information included in the attached reports. Please inform the Executive Committee if you feel there are additional action items that WSU should address in monitoring the efforts of the Legislative Task Force on the structure of higher education in Utah.

Action Items

8. University Curriculum Committee – John Cavitt, Chair
[FS Dec 6, 2018](#)

MOTION: To bring all curriculum to the floor Amy Stegen
SECOND: Casey Neville
OUTCOME: Unanimous approval of all Curriculum proposals

EAST

School of Computing
New Program Web Development Essentials Cody Squadroni

Business & Economics

Business Administration
Program Changes Management Information Systems (BS) Jim Turner
Program Changes Business Administration (BS) Jim Turner
Program Changes Business Administration (BS), Human Resources Emphasis Jim Turner
Program Changes Marketing (BS) Jim Turner
Economics
New Program Economics and Legal Studies Jim Turner
New Program International Economics Jim Turner
New Program Quantitative Economics Jim Turner
Management Information Sys & Supply Chain
Program Changes Supply Chain Management (BS) Jim Turner

Science

New Course CHEM - 4150 - Nuclear Magnetic Resonance Spectroscopy Laine Berghout
New Course CHEM - 4630 - Materials Chemistry Laine Berghout
Program Changes Chemistry Minor Laine Berghout

Arts & Humanities

Foreign Language
Course Deletion FL - 4340 - Foreign Language Acquisition Teaching Proficiency John Trimble
Course Revision FL - 4400 - Methods for Teaching Languages John Trimble
Program Changes French Teaching (BA) John Trimble
Program Changes French Teaching Minor John Trimble
Program Changes German Teaching (BA) John Trimble
Program Changes German Teaching Minor John Trimble
Program Changes Spanish Teaching (BA) John Trimble
Program Changes Spanish Teaching Minor John Trimble

Social & Behavioral Science

Program Changes Philosophy BA Mary Beth Willard
Program Changes Philosophy Minor Mary Beth Willard
Neuroscience
New Course NEUR - 3950 - Cell & Molec Neuroscience Jim Hutchins
Program Changes Neuroscience Minor Jim Hutchins

Health Professions

Master of Health Administration
Program Changes Master of Health Administration (MHA) Cory Moss

Education

Health Promotion and Human Performance
New Course PE - 1710 - Country Swing Dance Level I Ryan Zimmerman
New Course PE - 1711 - Country Swing Dance Level II Ryan Zimmerman
New Course PE - 1712 - Country Swing Dance Level III Ryan Zimmerman
New Course PE - 1765 - Hip Hop Dancing Level I Ryan Zimmerman
New Course PE - 1766 - Hip Hop Dancing Level II Ryan Zimmerman
New Course PE - 1767 - Hip Hop Dancing Level III Ryan Zimmerman
Master of Education

New Course	MED - 6040 - Politics Policy Practice in Ed	Louise Moulding
New Course	MED - 6055 - Curriculum Theory	Louise Moulding
New Course	MED - 6065 - Assessment & Informed Decision	Louise Moulding
New Course	MED - 6082 - Educational Inquiry	Louise Moulding
Course Revision	MED - 6090 - Master's Project	Louise Moulding
New Course	MED - 6100 - Ed Leadership & Org Theory	Louise Moulding
New Course	MED - 6101 - Assess. & Decisions in Ed	Louise Moulding
New Course	MED - 6102 - Public Ed Finance P-16	Louise Moulding
New Course	MED - 6600 - Ethical Leadership	Louise Moulding
New Course	MED - 6601 - Community Engagement/Advocacy	Louise Moulding
New Course	MED - 6602 - Org Change/School Improvement	Louise Moulding
New Course	MED - 6603 - Positive Beh Supp in Schools	Louise Moulding
New Course	MED - 6604 - Educational Leader Internship	Louise Moulding
New Course	MED - 6700 - Higher Ed Administration	Louise Moulding
New Course	MED - 6701 - Current Issues in Higher Ed	Louise Moulding
New Course	MED - 6702 - Org & Human Res. Mngmt in Ed	Louise Moulding
New Course	MED - 6703 - Group Dynmaics in Higher Ed	Louise Moulding
New Course	MED - 6704 - Higher Ed Internship	Louise Moulding
New Course	MED - 6800 - Adv Web Methods Eval/Res/Prac	Louise Moulding
New Course	MED - 6801 - Specialized Family/School Prog	Louise Moulding
New Course	MED - 6802 - Family Theories	Louise Moulding
New Course	MED - 6803 - Diverse Family Contexts	Louise Moulding
New Course	MED - 6805 - Family Life Education Coaching	Louise Moulding
New Course	MED - 6806 - Adv Skills for Fam Life Edu	Louise Moulding
New Course	MED - 6807 - Parenting	Louise Moulding
Program Changes	Master of Education: Curriculum and Instruction Emphasis (MEd)	Louise Moulding
New Program	Master of Education: Educational Leadership Emphasis	Louise Moulding
New Program	Master of Education: Family Life Education Emphasis	Louise Moulding
New Program	Master of Education: Higher Education Leadership Emphasis	Louise Moulding

9. Graduate Council – [PPM 11-1, IV,1](#) – Valerie Herzog, Chair

There were contradictory sections of the PPM regarding allowing credit by examination for graduate programs. The language has been made consistent in PPM 11-1 to allow this credit, but experiential credit for work done prior to matriculation is not allowed (per NWCCU accreditation standards). Graduate Council has suggested to ASSA that the section in PPM 4-21 regarding graduate credit for prior experiential learning point to PPM 11-1 for graduate policies.

MOTION: To bring PPM 11-1 to the floor by Amy Stegen

SECOND: Hugo Valle

OUTCOME: Unanimous approval

10. ASSA PPM Changes - Brent Horn, Chair

a) [PPM 4-2 - Catalog Requirements](#)

Adds catalog expiration date for Institutional Certificate programs. They will expire in 3 years.

MOTION: To bring PPM 4-2 to the floor by Catherine Zublin

SECOND: Adam Johnston

OUTCOME: Unanimous approval

b) [PPM 6-3 Registration Dates and Deadlines: Appointments, Add, Cancel and Withdrawal](#)

Changes reflect the definition of a UW and the conditions necessary to grant a UW. UW's are a particular issue for international students. Also the language was cleaned up for student grievances with late withdrawal, and W after cancellation period. The new language creates a three-prong test for what counts as a withdrawal. Getting a withdraw status changed is governed by the new petitions policy in PPM 6-22 of the Student Code.

MOTION: To bring PPM 6-3 proposal to the floor by Amy Stegen

SECOND: Aaron Ashley

OUTCOME: Unanimous approval

- c) [ASSA Charge 4](#) Official Photos for Students
It was determined that at this time a Wildcard and additional photo is not a necessary item for security, as there are other methods for determining identification. Currently there are also significant costs associated with this process. The university is currently looking at a new way to upload photos to Banner.
11. [Department Name Change](#), Parsons Construction Management Technology to Parson Construction & Building Sciences Department – Hugo Valle, Department Representative
The name change more accurately represents the programs that are included in the departments.
MOTION: To bring department name change to the floor Casey Neville
SECOND: Clay Rasmussen
OUTCOME: Unanimous approval
12. Discontinuance of [Criminal Justice concentration in Forensic Science \(BS\)](#) – Doris Geide-Stevenson
No complaints have been received regarding the discontinuance of this program. A new certificate program has been approved by Curriculum and will be implemented.
MOTION: To discontinue the Criminal Justice concentration in Forensic Science BS by Aaron Ashley
SECOND: Brent Horn
OUTCOME: Unanimous approval
13. Other Items
A concern was brought forth that policy changes are not being brought before the impacted parties early in the process before the policy is enacted. Also that major changes to policy are not being advertised widely on campus. This concern is less about the ability to vote than that impacted people (faculty, staff, students) have been consulted early in the process. In response it was brought forward that the General Counsels' office is attempting to hire a third lawyer whose primary responsibility will be policy, there is also a goal to keep people/offices informed and coordinated.

Meeting adjourned 4:23 pm

Next Meeting: Faculty Senate, January 17, 2018 at 3:00 pm WB206-207