



Thursday, February 7, 2019
2 pm, MA 211K

EXECUTIVE COMMITTEE AGENDA SETTING MEETING

Click on links to review items

Present: Aaron Ashley, Doris Geide-Stevenson, Ed Hahn, Marek Matyjasik, Rieneke Holman for Casey Neville, Clay Rasmussen, Hugo Valle, Mary Beth Willard, Catherine Zublin, Madonne Miner, Brad Mortensen, Patti Glover

Excused:

- 1) Approval of the minutes from the [January 10, 2019](#) meeting as circulated
- 2) University Curriculum Committee – John Cavitt, Chair
[EC Feb 7, 2019](#)

General Education

New Gen Ed WSU Course WSU - 1580 - The Story and The Cell Michele Culumber
New Course THEA - 2821 - Period Styles in Design Sam Transleau

Business & Economics

Finance

New Program Finance Minor James Turner

Economics

Program Changes Business and Economics (AS) Brandon Koford

Supply Chain

Program Changes Supply Chain Management Minor Francois Giraud-Carrier

Health Professions

Health Administrative Services

New Course HAS - 3980 - IPE - Privacy & Security Pat Shaw

Program Changes Health Information Management Emphasis, Health Administrative Services (BS) Pat Shaw

Radiologic Science

Program Changes - Sub Associate of Science in Health Sciences - Radiologic Sciences Track Kraig Chugg

Health Science

New Course HTHS - 3997 - Digital EEG Concepts Jim Hutchins

New Course HTHS - 3998 - Normal Adult EEG Jim Hutchins

New Course HTHS - 3999 - Artifacts in EEG Jim Hutchins

Nursing

Program Changes Nursing (AS) Sally Cantwell

Program Changes Nursing PN-to-RN [RN Completion] (AS) Sally Cantwell

Program Changes Nursing, PN-to-RN [RN Completion] (AAS) Sally Cantwell

Course Deletion NRSG - 2250 - Nursing Foundations Clinical Sally Cantwell

Course Deletion NRSG - 2350 - Patient Centered Nursing Care Clinical I Sally Cantwell

Course Deletion NRS - 2550 - Patient Centered Nursing Care Clinical 3 Sally Cantwell
Course Revision NRS - 2251 - Foundations of Nursing Lab and Clinical Rieneke Holman
Course Revision NRS - 2351 - Patient Centered Nursing Care Experience I Rieneke Holman
Course Revision NRS - 2551 - Patient Centered Nursing Care Experience II Rieneke Holman

Education

Child and Family Studies

Program Changes Child and Family Studies (BIS) Wei Qiu

Teacher Education

Program Changes - Sub Special Education (BS) Sheryl Rushton
New Course EDUC - 3371 - Assistive Technology Sheryl Rushton
New Course EDUC - 3535 - IEP and Instructional Planning Sheryl Rushton
New Course EDUC - 4535 - Strategic Plan for Disability Sheryl Rushton
Course Revision EDUC - 4521 - EDUC 4521 - Practicum in Special Education Sheryl Rushton
Course Revision EDUC - 4580 - EDUC 4580 - Learning Strategies and Transition for Special Education Students Sheryl Rushton

Arts & Humanities

Foreign Language

New Program Localization (AA) John Trimble

Communication

New Course COMM - 4740 - Adv. Writing for Screen & TV Anne Bialowas
New Course COMM - 4751 - Advanced Narrative Filmmaking Anne Bialowas
Course Revision MPC - 5500G - Topics in Communication Sarah Steimel

English

New Program Literary Editing Abraham Smith
Program Changes English Teaching (BA) James Young
Program Changes English BA Hal Crimmel
New Program Film Studies Hal Crimmel
New Course ENGL - 3540 - Adaptation Studies Hal Crimmel

Music

Program Changes Music Education Teaching (BME) Daniel Jonas
Program Changes Music Education Teaching (BME) Daniel Jonas
New Course MUSC - 3804 - Jazz Pedagogy Daniel Jonas
New Course MUSC - 6681 - Private Instruction - 1 Credit Daniel Jonas
New Course MUSC - 6682 - Private Instruction - 2 Credit Daniel Jonas
New Program Minor in Music Studies Daniel Jonas

Visual Art & Design

Program Changes Graphic Design Emphasis, Art (BFA) Mark Biddle
Program Changes Design for Digital Media Minor Mark Biddle
New Course ART - 2435 - Graphic Design Practice Mark Biddle
Course Revision - Sub ART - 2430 - Introduction to Graphic Design Mark Biddle
Course Revision - Sub ARTH - 3451 - Design History and Theory Mark Biddle
Course Deletion ART - 3455 - Design Theory and Practice Joshua Winegar

Dance

Program Changes Dance (BA) Eric Stern
Program Changes Dance Education Major K-12 (BA or BS) Eric Stern
Course Deletion DANC - 3010 - Dance History 1 Eric Stern
Course Deletion DANC - 3020 - Dance History 2; Dance History II: 20th Century Art and Education Eric Stern
New Course DANC - 3015 - Dance History Eric Stern

Theatre

Program Changes Musical Theatre (BA) Andrew Lewis

Program Changes Theatre Arts Major and Theatre Arts Teaching Major (BA) Jennifer Kokai
Program Changes Theatre Arts Teaching (BA) Jennifer Kokai
Program Changes Theatre Arts Teaching Minor Jennifer Kokai
New Course THEA - 1220 - THEA 1220 Acting 1 Tracy Callahan
New Program Associate of Art in Technical Theater Catherine Zublin

Science

Microbiology

Program Changes Associate of Science Degree in Biology (AS) Katie Nelson

Earth and Environmental Science

Program Changes Applied Environmental Geosciences (BS) Rick Ford
Program Changes Earth Science Teaching (BS) Rick Ford
Program Changes Earth Science Teaching Minor Rick Ford
Program Changes Geology (BA) Rick Ford
Course Deletion GEO - 4150 - Environmental Assessment Rick Ford
Course Deletion GEO - 4400 - Remote Sensing II: Advanced Digital Image Processing Rick Ford
Program Changes Geospatial Analysis Certificate of Proficiency Michael Hernandez
Program Changes Geospatial Studies Minor Michael Hernandez
New Course GEO - 1710 - Introduction to GIS..... Michael Hernandez
New Course GEO - 1720 - Geospatial Analysis Michael Hernandez
New Course GEO - 2200 - Geospatial Data Acquisition Michael Hernandez
New Course GEO - 2840 - Geospatial Internship Michael Hernandez
New Course GEO - 2850 - Geospatial Capstone Michael Hernandez
New Course GEO - 4840 - Geospatial Internship Michael Hernandez
New Course GEO - 4850 - Geospatial Capstone Michael Hernandez

EAST

Computer Science

Program Changes Computer Science (BS) Linda DuHadway
New Course CS - 1400 - Programming I: Linda DuHadway
Program Changes - Sub Master of Science in Computer Engineering (MSCE) Fon Brown
Program Changes - Sub Master of Science in Computer Science (MSCS) Robert Ball
Course Revision CS - 5500 - Artificial Intelligence and Neural Networks Robert Ball
Course Revision CS - 5820 - Compiler Design Robert Ball
Course Revision CS - 6010 - Design Project Robert Ball
Course Revision CS - 6011 - Thesis Research Robert Ball
Course Revision CS - 6500 - Artificial Intelligence and Neural Networks Robert Ball
Course Revision CS - 6820 - Compiler Design Robert Ball

Building Design

New Program Building Design & Construction AAS Jeremy Farner Not approved by UCC
New Program Building Design & Construction BS Jeremy Farner Not approved by UCC
New Program Building Design & Construction Essentials Certificate of Proficiency Jeremy Farner

Interior Design

New Program Interior Design Kristen Arnold
New Program Interior Design Minor Kristen Arnold
New Program Interior Design (AAS) Kristen Arnold
New Program Interior Design Emphasis (BIS) Kristen Arnold

Professional Sales

New Course PS - 3703 - Professional Sales Simulations Blake Nielson

Automotive Technology

Course Revision AUSV - 1400 - Automotive Fundamentals Scott Hadzik

Social & Behavioral Science

Psychology

Program Changes Psychology Major (BS) Cade Mansfield
New Course PSY - 2400 - Positive Psychology Cade Mansfield
New Course PSY - 2020 - Mental Health Awareness Cade Mansfield
New Course PSY - 4140 - Theories of Development Cade Mansfield
Course Revision - Sub PSY - 4905 - Capstone Selected Topics in Psychology Cade Mansfield
Course Revision - Sub PSY - 4835 - Capstone Directed Readings Cade Mansfield
Course Revision - Sub PSY - 4050 - Evolutionary Psychology Cade Mansfield

Geography

New Program Geospatial Technology Certificate of Proficiency Eric Ewert Edits Complete
New Course GEOG - 1890 - Explor World Thru Geospat Tech Eric Ewert
New Course GEOG - 2400 - Cartography and Map Design Eric Ewert
New Course GEOG - 2840 - Geospatial Internship Eric Ewert
New Course GEOG - 2850 - Geospatial Capstone Eric Ewert
New Course GEOG - 4600 - Geo Programing/Online Methods Eric Ewert
Course Revision - Sub GEOG - 4400 - Cartography and Map Design (course name & # change) Eric Ewert

Criminal Justice

Program Changes - Non-Sub Criminal Justice (BS) Brent Horn
New Course CJ - 3900 - Intelligence & Nat'l Security Brent Horn
New Course CJ - 4167 - State Criminal Justice Rights Brent Horn

Sociology

Program Change Sociology (BS) Capstone change Marjukka Ollilainen
New Course SOC - 4930 Community Engaged Capstone Marjukka Ollilainen
>>End of Proposals<<

- 3) ASSA Charges – Brent Horn
- a) PPM 4-19B - [Grade Changes](#)
Changes included updating language in the policy, updating policy to reflect current grade change procedures, and changing the reporting to department chairs requirement.
 - b) PPM 4-21 - [Transfer Credit and Credit by Exam](#)
The major ASSA committee concerns involved how the changes to the transfer policy with regard to lower and upper level credit will affect students and the challenges that will affect departments as they try to clean up articulation tables. The most adamant objection was disadvantaging students to hold other institutions hostage for fixing their mistakes of teaching certain content at the wrong level. However, it appears that this correction brings WSU in line with standard practice.
 - c) ASSA/Starfish Ad Hoc/Student Success Structure
The proposal is to create a new Faculty Senate standing committee that will address the student retention portion of the ASSA guidelines. ASSA will continue with all they do, except retention and the new committee (SERTS) will cover Student Engagement, Retention and Transition. It is suggested to run this as ad hoc committee for two years and see how it works. In the second year if it is decided that the committee should continue then work with CRAO to add the committee to the Faculty Senate standing committee structure would be required. This committee will be a voice to return student success information to Faculty Senate and they will also be in charge of PPM 6-5. Patti could contact Starfish committee to see if faculty interested in rolling into this committee.
MOTION: To propose the formation of SERTS as an ad hoc committee at Faculty Senate by Catherine Zublin
SECOND: Aaron Ashley

OUTCOME: Unanimous approval

4) APAFT– Melissa NeVille, Chair

a) Charge 6 - [Dean Term Limits](#)

- i) Term Limits - Policies regarding appointment and retention of deans at all USHE institutions and at WSU peer institutions as defined by the Board of Regents were researched. None of these institutions have term limits for deans. Also, a comprehensive search of the scholarly literature in higher education yielded nothing on best practices related to term limits for deans. Based on this information and the concerns forwarded to APAFT from Dean's Council and from one WSU dean, the subcommittee recommends that the idea of term limits for deans not be pursued at WSU. No changes in the PPM are required to implement this recommendation
- ii) Dean Reappointment/Evaluation - The subcommittee does not recommend any changes at this time to any part of PPM 1-7.V regarding Evaluation of Academic Deans. Betty will add information on the anonymity settings to the survey to explain how it works and to address faculty fears that it is not anonymous.

b) Charge 5 - [Non-Tenure Track Faculty Career Opportunities](#)

Every peer institution has at least a second title for Instructors. The research showed that peer institutions have contracts that range from one year to 5 year contracts. 11.2% of courses at WSU are taught by instructors. To offer a three year contract could be an easy addition to the PPM, but will wait for next year to proceed with completion of research and any PPM change. The policy for another Instructor title could involve an ad hoc committee. The committee liked the idea of a Senior Instructor title. Currently contract faculty are to be reviewed every three years. At WSU the instructor concerns seem to revolve around:

- i) Length of contract
- ii) Review process for contract faculty
- iii) Pay increases
- iv) Professional development

There are professional development funds available through university programs like RSPG. Funds and fellowships are available for Instructors in at least the colleges of Business & Economics, and Arts & Humanities, the other colleges represented were unaware if the funds in their colleges are available to instructors.

5) SBBFP - Leah Murray, Chair

a) [SBBFP Salary Inversion Data](#) – Kristin Hadley

Reasons for inversions were not considered, this report is simply providing data regarding inversions. This information is passed on to the deans for them to evaluate and address specific situations with the Provost that are of concern. The committee realizes that not all inversions are of concern and can be explained.

b) Salary Negotiating Committee - Leah Murray, SBBFP Chair, Doris Geide-Stevenson, Faculty Senate Chair and Kristin Hadley SBBFP representative. Faculty Senate will vote on this committee at the February meeting.

c) Proposed Salary Bump

SBBFP and APAFT are working on a proposal that would split the salary bump that currently comes with the promotion and tenure decision at the 6 year review. If the salary bump is given it is pre-promotion and does not affect tenure. The proposed guidelines for implementing the pre-promotion base salary increase were reviewed. In summary, if faculty meet requirements at their three-year review they will receive a \$2000 salary increase and then at a successful six-

year review would receive the remaining \$3000 of total \$5000 raise that is currently given after a successful six year promotion and tenure review. APAFT had some concerns which are being considered in revising the proposal.

- 6) [Remote Proctoring](#) – Kaycee Paskins, Gail Niklason
Proctoring of exams needs to be accessible, convenient and low cost with no devices being used by students. This has been a challenge to find, an overview of issues were given. Libraries have been a popular option for proctoring due to their accessibility and low cost (\$0-\$5), this is significant savings over remote university proctors which often charge \$10-\$23.50. The WSU proctor supervisor is not sure libraries are meeting the necessary security requirements. Students are being informed of the potential charges for testing. There are plans to implement the proposed linked policy summer of 2019.
- 7) [Emeritus College](#) – Doris Geide-Stevenson
Retired faculty are wanting to still be engaged at WSU, many are still doing research and are being involved in creative areas. Doris has spoken with emeritus and current faculty and they are interested in being on an ad hoc Emeritus committee. This could be a good way to utilize faculty that are still active. The proposal is to find a group that would work as an ad hoc committee of Faculty Senate. APAFT can put their charge regarding emeritus status on hold until next year as the thoughts about an emeritus ad hoc committee unfolds.
- 8) New Senators –
 - Ryan Dunn Education
 - Sheryl Rushton Education
 - Tanya Nolan Health Professions
 - Kenton Cummins Health Professions
 - Dustin Birch EAST
 - Chris Trampel EAST
 - None Business & Economics
 - None Library
 - Barb Wachocki Science
 - Rebecka Brasso Science
 - Nicola Corbin Arts & Humanities
 - Dianna Huxhold Arts & Humanities
 - Joshua Winegar Arts & Humanities
 - Mark Denniston Social & Behavioral Science
 - Marjukka Ollilainen Social & Behavioral Science
- 9) Ombuds Update - Doris Geide-Stevenson
Gary Johnson has accepted the position as WSU Ombuds
- 10) Other Items
 - a. Compromise Scholarship Model - Madonne
Weber is trying to use scholarships to recruit and retain students and will continue to grant 125% of tuition and fees from institutionally controlled funds for 19-20. The awards are given in order as follows: 1) multi-year academic awards, 2) federal Pell grants, 3) any institutionally controlled funds up to 125%, 4) any private donor awards that specify that students can get residual checks can be used above the 125%
.
The number of credit hours students are required to take and GPA were also big concerns. The compromise is that the Presidential scholarship requires 15 SCH credits per semester with a cumulative 3.25 GPA. Students can't retain their four-year presidential scholarship if they go to part-time. All other multi-year awards require a 2.5 GPA and 12 credits per semester. The

conversation continues regarding the scholarship plan, but must draw to a close so that advertisement can be initiated for fall.

- b. Utah Conference on Undergraduate Research February 22, 2019 at WSU. There are 770 registrants with 107 from Weber State. The conference is open to Weber students, faculty and staff. No registration is required except for the plenary session.
- c. Affordable course material conversation was brought up in Deans Council, this is just the beginning of the conversation.
- d. Course Time Discussion was brought up in Deans Council - An option for holding classes Monday and Wednesday, with Friday for labs and other type events. This must be vetted through the scheduling process to see if it is a possibility.

Meeting adjourned at 4:23 pm

Next Faculty Senate Meeting: Thursday, February 14, 2019, 3pm, Smith Lecture Hall, WB206-207

Next Executive Committee Meeting: Thursday, February 28, 2019, 2pm, MA211K