



FACULTY SENATE MINUTES

October 14, 2017

MEMBERS - Alphabetically

David Aguilar-Alvarez
Aaron Ashley
Nicole Beatty
Fred Chiou
Bruce Davis
Mark Denniston
David Ferro
Electra Fielding
Robert Fudge
Doris Geide-Stevenson
Afshin Ghoreishi - Absent
Pepper Glass/Carla Trentelman sabbatical sub
Scott Hadzik – William Spiegel sub.
Frank Harrold
Michael Hernandez
Tim Herzog/Barb Wachocki sabbatical sub
Wendy Holliday -
Rieneke Holman
Parker Hughes
Justin Jackson
Samantha Kivalu
Brandon Koford
Mark LeTourneau
David Matty – Barb Trask sub.
Marek Matyjasik
Madonne Miner
Lola Moli - Absent
Cass Morgan
Molly Morin
Cory Moss
Cora Neal

Casey Neville
Blake Nielson
Julio Otay - Absent
Julia Panko
Pamela Payne
Brett Perozzi
Travis Price
Clay Rasmussen - Excused
Jack Rasmussen – Chloe Merrill sub.
David Read
Rob Reynolds
Bill Robertson
Yas Simonian
Mohammad Sondossi
Scott Sprenger - Absent
Jeff Steagall
Amy Stegen
Sarah Steimel
Norm Tarbox - Absent
John Trimble
Hugo Valle
President Wight
Mary Beth Willard
Stephen Wolochowicz
Catherine Zublin

Guests: Leigh Shaw, Dee Fawcett, Brenda Kowalewski, Leslie Park

Administrative Associate: Patti Glover

1. ROLL CALL
2. Approval of minutes from [September 14, 2017](#) meeting. Approved as circulated.

Information Items

3. Administration Report – President Wight. Two engineering buildings are being considered, a non-state funded engineering building to house Computer Science, Computer Networking and Automotive Technology at the Davis campus. WSU is currently requesting state funding for a Noorda Engineering and Applied Science building on the Ogden Campus to replace the Technical Education building. The Regents have ranked WSU as a top priority in higher education. The State building board ranked WSU fifth, which is a reasonable place to be.

Reports are out to media on the number of students enrolled at WSU. The numbers reported in media include concurrent enrollment students. We have more concurrent enrollment than other state schools, so our numbers look much larger than they would if concurrent enrollment wasn't included. Paying college students are about 10,000 less than those numbers. Our budget related enrollments are up about 1.5%, we need 3-4% growth to do what we desire as a university.

4. [Student Success Steering Committee \(SSSC\) Update](#) – Madonna Miner, Provost; Brett Perozzi, Interim Vice President for Student Affairs. In the last couple years Student Affairs and Academic Affairs have been working more closely together in a synergistic manner to help students succeed. The SSSC came out of the university's strategic enrollment plan. Concern has been raised about the overlap between SSSC and Faculty Senate committees. To get involved in a SSSC committee one can request online through [Weber Thrives website](#). Madonna will be requesting each committee to post meeting minutes to the web, this way ideas can be easily shared. Concern was raised regarding the coordination of workflow between Faculty Senate and SSSC. It would be good for the chairs of SCCC and Faculty Senate to get together, to collaborate where appropriate. Instructions on who is responsible for each PPM is held in the Faculty Senate office, SCCC has responsibility for no PPM's.
5. [General Education WSU Courses](#) – Leigh Shaw, GEIAC Chair. In spring 2015 the WSU Gen Ed program was approved. 2016-2017 is year one of a 5 year experiment. There were six courses offered. The classes had 12-39 students, the average was 21 and classes filled early. Learning Outcomes are being fulfilled in all courses in innovative ways. A new course evaluation was drafted with 13 quantitative items and 4 qualitative items. Course evaluations were completed at a comparative rate to course evaluations in other Gen Ed courses. Data from student and faculty focus groups has been reported. Data reveals high quality pedagogy in the classroom. GEIAC charge number 4 addresses issues arising from the WSU courses. . Student achievement threshold in Gen Ed has been left to department discretion. Currently proposals for next fall's courses can be made through Curriculog. The courses need to be approved to area committees the Friday before Thanksgiving, November 17, 2017
6. Starfish – Leslie Park, Student Success Center Director. Starfish was purchased in spring 2017, as a way to support the many different student success initiatives at WSU. Early alert programs have been shown to be effective in studies over the years. Using technology to help with this has shown to be effective. Starfish helps with communication between students, advisors, and other support staff. Students have the right to have access to notes in their Starfish files. Starfish brings together our other systems like Cattracks, Banner and Canvas. You can only see students that you have a relationship with. Many faculty have given feedback on Starfish to Leslie. One concern brought up was that faculty already contact students, why do they need to use Starfish. The added value of Starfish is that the academic advisors can then look across all classes and see holistically what needs to be addressed. Advising representatives are meeting weekly to help troubleshoot issues. Faculty representatives were key in rewriting the canned email that goes out to students. Starfish helps advisors be proactive with students. The system will be evaluated as time goes on. The pilot is being used with athletes and international students, developmental math, developmental English and First Year Experience (FYE). Concern brought forth by faculty were:
 - i. Do students get 'informative' input as well as 'kudos' and handwritten comments? Yes, handwritten comments are included as well as canned kudo and informative comments.
 - ii. Rollout plans - The roll out to all students is going slowly so that issues can be worked on.

- iii. How are students being prepared for Starfish emails? Students in pilot group received an email from Madonne so they would be aware of what is happening. FYE talked about it in their classes as well. Feedback from students has been positive to date.
- iv. Do students understand how the system works, how information is being collected, can they opt out? This is being softly rolled out, by next summer at orientation students will receive much more information on Starfish and how it works.
- v. What classes are targeted for Starfish? When fully rolled out all students and classes will be involved.
- vi. Concern with information collected from Starfish –
 - 1. Who gets to see information gathered. Since data is being collected, who has access to it, how is it being used? Can it be used for faculty going up for tenure? Currently about 5 people have access to information, Leslie and co-worker, a person in Student Affairs and three people in Institutional Effectiveness. The use of Starfish data for tenure purposes would be something for the Provost to address.
 - 2. Legally can the legislature, immigration get access? No, that is a FERPA violation. This data cannot be accessed outside of FERPA guidelines.
 - 3. Who will have access to retention scores? Who can see this within the university? We are one of the first institutions to combine the analytics piece and the retention tools piece for the Starfish product. This piece has not yet been implemented. Faculty group, Starfish advisory, ASSA, President's Council are all places that conversation regarding who gets access to data will happen.
- 7. Office of Community Development - Brenda Kowalewski, Vice Provost. WSU wrote a civic action plan with and for our community with input from seven anchor institutions within the community. Because of conversations on campus with various institutes and programs there has been a recommendation to change the name to Office of Community Development. This connotes the role that the institution plays, convening many different organizations and helps differentiate it from the Walker Institute and Center for Community Engaged Learning. This is the infrastructure to support the Ogden Civic Action Network. The physical location being targeted is in Ogden between 20th and 30th streets between Washington and Harrison. Housing, Health and Education are the top priorities to address. The Office of Community Development is currently housed in the Provost Office.
- 8. [Center for Leadership in Corporate Responsibility](#) – Dee Fawcett, Center Director. They have been working closely with SPARC in co-sponsoring speaking engagements. To date the center has been funded through the Goddard School Dean's office. They will be looking for outside funding. The mission of the center is to help equip future leaders with the ability to make ethical decisions with regard to both sustainability and social responsibility. They have funded six research grants for corporate social responsibility, some research has already been published. Current classes will be surveyed to see where sustainability and ethics are being taught in the Goddard School. They hope to also add classes with this emphasis.

Action Items

- 9. [University Ranking and Tenure Evaluation Committee \(URTE\)](#) – Doris Geide-Stevenson, Faculty Senate Chair
 MOTION: To vote John Sohl into the position of URTE Chair by Rob Reynolds
 SECOND: Mary Beth Willard
 OUTCOME: Unanimous approval
- 10. Program Discontinuance: Business Administration emphasis in Finance, Marketing, and Supply Chain Management – Doris Geide-Stevenson. These Business Administration emphasis areas have been approved to be stand-alone programs.
 MOTION: To discontinue the three Business Administration emphasis areas by Nicole Beatty
 SECOND: Mark Denniston
 OUTCOME: Unanimous approval

11. [ASSA PPM 4-19.I.A](#) Changes– Mark Denniston. The change to the PPM is to clarify what has been WSU practice in regard to GPA calculation. This simply cleans up the definition in the PPM.
MOTION: To approve the changes to PPM 4-19.I.A Casey Neville
SECOND: Michael Hernandez
DISCUSSION: The Institution GPA is the official GPA, graduation is based on Institution GPA. The overall GPA can be used for other purposes.
OUTCOME: Unanimous approval

12. Other Items –

Mark Denniston, ASSA Chair, Course Materials Policy Meeting –

ASSA has now set a time for the meeting to consider the course materials policy. It will be Wednesday, November 15 from 2:30 - 4:00 p.m. in the Faculty Senate room (Smith Lecture Hall, WB 206-207).

During that meeting we will hear first from Stephanie Hollist, who will give an overview of the [draft course material selection policy](#) and the [three options](#) (the options are designed to be inserted into section E of the draft policy). Then we will hear from anyone from the University community at large who would like to ask questions of Stephanie about the meaning of the policy, the options or the documents/laws she references in the proposal, and then we will proceed to formally consider the policy. My thought is to have 1-2 people speak in favor of each of the three options (up to 1 ASSA member and 1 member of the University community) as prepared by Stephanie Hollist. There may be an outside option drafted by someone else, and any written alternative options I receive at least 24 hours prior to the meeting I will also be happy to recognize 1-2 people to speak in support of that written option. (The idea with having proposals in writing is that I can circulate them prior to the meeting). Following that I will entertain a motion from an ASSA member to formally consider the policy and designate one of the drafted options (one of the three options attached below or one that I otherwise receive in writing 24 hours before the meeting) for inclusion in the policy. Once that has been moved and seconded, I think it would then be in order to consider an amendment to substitute a different option. We will debate and vote on amendments to substitute an option until it is clear that we have the option with the greatest support as part of the policy. During that discussion I will recognize ASSA members to speak first, and members of the University community for discussion only when no ASSA member seeks recognition (only ASSA members will be able to offer amendments, second or vote). Once we have settled upon an option for inclusion in the policy I think it will be appropriate to end public comment by the larger university community and have only ASSA members participate in the debate as we finalize language for one of the options, and then proceed to consider amendments to the policy as a whole (of course members of the University community are free to stay and observe our proceedings since it is an open meeting).

Adjourned 4:36 pm

Next Meeting: Faculty Senate, December 7, 2017 at 3:00 pm WB206-207