



Thursday, September 7, 2017
2 pm, MA211K

EXECUTIVE COMMITTEE AGENDA SETTING MEETING

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Present: Nicole Beatty, Fred Chiou, Patti Glover, Doris Geide-Stevenson, Marek Matyjasik, Madonne Miner, Pamela Payne, Rob Reynolds, Sarah Steimel, Catherine Zublin,
Excused: Casey Neville, Chuck Wight
Guests: Andrea Grover, Shannon McGillivray, Gail Niklason,

1. Approval of the minutes from the April 6, 2017 meeting.

Information Items

2. WSU Starfish update – Discussion of STARFISH in Faculty Senate will be prepared by a google doc being sent out for faculty to give input. Since administrators are not available this month the discussion will be postponed to October.
3. Program Review Information - Gail Niklason, Office of Institutional Effectiveness Exec. Director, A summary document will be provided at the Program Review meeting. Recuse Doris and Rob from Anthropology and Sociology. At least two deep readers will be assigned to each review. Please send Gail questions you encounter in advance of the meeting so she can get them to the chairs.

Action Items

4. Academic Resources and Computing Committee (ARCC) [Acceptable Use Policy PPM 10.2](#) – Andrea Grover, IT, Shannon McGillivray, Chair ARCC. The changes that were made focused on fixing duplications within the policy and making the terms match the use of those terms in other policies. ARCC has reviewed the policy and found it favorable. These changes also were approved by the legal department. A motion will be presented at Faculty Senate to approve the recommendation from ARCC to accept the revised Acceptable Use Policy PPM 10.2.
5. [Faculty Senate Committee Charges 2017-2018](#) - Doris Geide-Stevenson, Faculty Senate Chair. The only change that has come was from University Curriculum Committee (UCC) the request was to change the wording in charge 1, which makes the charge read *Continue to review and approve adjudicate all Course and Program proposals in Curriculum*. The Executive Committee approved unanimously this change.
6. Faculty Senate Standing Committees Changes and Replacements – Doris Geide-Stevenson, Faculty Senate Chair. Looking at the Faculty Senate Constitution more closely led to changes in committees as we enforce 6 year term limits and allow only one committee membership per faculty member. Faculty do not vote on sabbatical replacements so only the following replacements will be presented to Faculty Senate:

ARCC – Jason Manley, A&H replaces T. Grant Lewis, 3-year term; Linda DuHadway, EAST replaces Rob Hilton, EAST 1-year term

APAFT – Sandra Fital-Akelbek, S,-replaces John Kelly, EAST 3-year term; Wade Kotter, LIB replaces Ed Hahn, LIB, 1-year term; Melissa Neville, HP replaces Deborah Judd, HP 1-year term

CRAO –Dave Feller, A&H replaces Nazneen Ahmad, B&E; Monte Roberts, HP, replaces Shaun Adamson, LIB, 2-year term

EIC - Alice Mulder, S&BS, 3-year term, Marry Foss, EAST, replaces Chris Soelberg, EAST, 1-year term
Liaison, Casey Neville

SBBFP – Ed Hahn, LIB replaces Wade Kotter, LIB 1-year term

7. Faculty Board of Review Chair – Tom Mathews has agreed to be nominated as chair, he will be present at the Faculty Senate meeting
8. [Announce Ombuds Position Search](#) – Doris Geide-Stevenson, Faculty Senate Chair. Doris has worked with Kathryn MacKay, Ombuds and circulated to a committee for input on the position announcement. Suggestions were incorporated into the announcement. The period of overlap allows for Kathryn to share information with the new Ombuds. Policy needs to be checked for term limits and who should be on the search committee. This announcement will be distributed by email to all full-time faculty and will be announced via the web page, Faculty Senate meeting and the WSU announcements.
9. [Process for New Centers](#) - Doris Geide-Stevenson, Faculty Senate Chair – There was a change to PPM 4.3 last year which makes the Provost office and Faculty Senate Executive Committee the coordinator of new centers. There was discussion of questions that should be addressed when reviewing new centers. The applying center currently fills out the USHE R401 Abbreviated New Administrative Unit Proposal which asks a minimal number of questions. Madonne will get a definition from Northwest on what Centers, Bureaus and Institutes means. The R401 form will be circulated and then additional questions can be generated.
10. Newsletter - Doris Geide-Stevenson, Faculty Senate Chair – Would like to start sending out an electronic newsletter a few times a year highlighting just a few major items each issue.
11. Other Items –
RSPG travel awards for fall have all been allocated, Doris will announce this in Faculty Senate. The importance of these funds for faculty may make it so that we should have a competitive system, RSPG needs to monitor this new model of awarding those who come first. Madonne will look into where RSPG and ARCC funds come from.

TLA meetings – Pam is liaison and has class during this time, Marek will work with Pam on filling in for this committee, Pam will still be liaison.

Program discontinuance and Program Modification – The Business Administration Department has changed emphasis within their department into separate degrees for Marketing, Finance, and Supply Chain Management. These programs have been approved. The Program Discontinuance for the emphasis areas now has to be circulated.

Full-Time faculty numbers for CRAO – Inquire of Institutional Research to get these numbers.

Meeting adjourned at 4:06 pm

Next Faculty Senate Meeting: Thursday, September 14, 2017, 3pm, Smith Lecture Hall, WB206-207

Next Executive Committee Meeting: Thursday, October 5, 2017, 2pm, SU316