



Thursday, November 2, 2017
2 pm, MA 211K

EXECUTIVE COMMITTEE AGENDA SETTING MEETING **MINUTES**

Click on links to review items

Present: Nicole Beatty, Fred Chiou, Rieneke Holman for Casey Neville, Pamela Payne, Rob Reynolds, Sarah Steimel, Catherine Zublin, Patti Glover

Excused: Madonne Miner, Chuck Wight, Doris Geide-Stevenson, Marek Matyjasik

1. Review the minutes from the [October 5, 2017](#) meeting. Approved as circulated.
2. University Curriculum Committee – John Cavitt, Chair
[EC Nov 2, 2017](#) (remember to log in once you get to Curriculog)

Overview: PE & REC courses, the different levels are driven by financial aid, students can't repeat and receive financial aid so they have named them differently. The new program in EAST does not have new faculty requirements at this time. Curriculum PPM section 5 is changing because of changes to the Regents approval structure. (will be informational item at Faculty Senate by Eric Amsel). UCC Charges have been assigned to three different subcommittees and a Gen Ed charge has been added.

Business & Economics

Ryan Pace:

MTAX - 6455 - Gifts, Estates, Trusts & Real Estate Taxation New Course
MTAX - 6485 - Retirement Plans & Exempt Organizations New Course

Education

David Aguilar-Alvarez:

Nutrition Education (BS)

Chad Smith:

PE - 1245 - Ultimate Frisbee Level I New Course
PE - 1246 - Ultimate Frisbee Level II New Course
PE - 1247 - Ultimate Frisbee Level III New Course
PE - 1440 - Mixed Martial Arts Level I New Course
PE - 1441 - Mixed Martial Arts Level II New Course
PE - 1442 - Mixed Martial Arts Level III New Course
OCRE - 2300 - Wilderness First Responder (WFR) New Course
REC - 1241 - Mountain Biking Level I New Course
REC - 1242 - Mountain Biking Level II New Course
REC - 1243 - Mountain Biking Level III New Course

EAST

Rick Orr:

Manufacturing Engineering Technology; Welding Emphasis BS

Kirk Hagen:

MFET - 6050 - Gateway to Technology Course Revision

MSE - 1210 - Metal Processes and Joining for Engineers New Course

Mechanical Engineering New Program

ENGR - 2160 - Materials Science and Engineering Course Revision

ME - 3040 - Dynamic System Modeling New Course

ME - 3050 - Machine Design New Course

ME - 3060 - Sensors, Instrumentation and Control Systems New Course

ME - 3300 - Fluid Mechanics New Course

ME - 3350 - Engineering Computing New Course

ME - 3500 - Numerical Methods for Engineering New Course

ME - 4000 - Heat Transfer New Course

ME - 4100 - Senior Project I New Course

ME - 4150 - Vibrations New Course

ME - 4200 - Senior Project II New Course

ME - 4250 - Finite Element Analysis New Course

ME - 4300 - Material Failure Analysis New Course

ME - 4350 - Advanced Mechanics of Materials New Course

ME - 4400 - Aerodynamics New Course

ME - 4450 - Aerospace Propulsion New Course

ME - 4500 - Heating, Ventilating and Air-Conditioning New Course

ME - 4550 - Robotics New Course

ME - 4800 - Individual Research Problems New Course

ME - 4830 - Readings in Mechanical Engineering New Course

ME - 4890 - Cooperative Work Experience New Course

ME - 4900 - Special Topics New Course

ME - 4920 - Short courses, workshops, institutes and special programs New Course

ME - 4990 - Seminar in Mechanical Engineering New Course

MOTION to forward all curriculum approved by University Curriculum Committee to Faculty Senate by Rob Reynolds

SECOND: Fred Chiou

OUTCOME: Approved unanimously

>>End of Proposals<<

3. APAFT - Sarah Steimel

- a. Charge 3 - [PPM 8-12 Dated Guidelines](#) - 4pm time comes from Weber Online, consistency of times and availability of staff to manually stop the process is a key factor. Will forward to Faculty Senate as edited by committee.
- b. Charge 10 - [PPM 9-5,II,B,4](#) - Discussed and made changes to suggested verbiage. Will forward to Faculty Senate as edited by committee.

4. Arts & Humanities Presentation to Trustees – Sarah Steimel, Catherine Zublin. Will be featuring Ogden Peak Communications, a student PR firm. Nicola Corbin will present to Trustees in November.

5. Future Board of Trustees Meetings – Patti Glover. Schedule of Trustee presentations for academic year 17-18.
October 3 – Business & Economics – International Economics 2+2 program and Undergraduate Research
November 7 – Arts & Humanities – Ogden Peak Communications
December 5 – EAST (per emails circulated after meeting)
January no meeting

February 6 –Health Professions (per emails circulated after meeting)
March 20 – Science at Davis Campus
April no meeting
May – Library – Ernesto Hernandez – First generation college student club/mentor program

It is recommended to get the schedule for next year's meetings and assign colleges in a Spring meeting.

6. [EIC/SPARC PPM1-13](#) Proposed Change – Alice Mulder & Heather Root. EIC was created as an ad hoc committee It became a Faculty Senate committee in January 2015. The main goals of the revision are to clarify the EIC/SPARC and chair/co-chair relationship, revise the statement of what EIC does and change the name to Environmental Initiatives Committee.
MOTION to move new bylaw language forward to Faculty Senate by Rob Reynolds
SECOND: Rieneke Holman
OUTCOME: Approved unanimously

7. CRAO– Mary Beth Willard, Chair

- a. [Apportionment calculation for 2017-2018](#) LEAP was not counted as part of faculty. There is a charge to determine what to do with LEAP faculty in regard to apportionment. The number of faculty has been steadily rising, the committee is wondering if the PPM needs to be changed to increase the number senate seats. Currently they are looking at the possibility of adjunct representation on Faculty Senate. Preliminary adjunct numbers are on linked spreadsheet. CRAO will be working with Institutional Research to get more reliable adjunct data. They hope to have a proposal regarding adjuncts in Spring 18.
- b. [EIC/SPARC PPM](#) proposed change “Reading”. Will forward new language to Faculty Senate as an information item.
- c. Proposed changes regarding [PPM 1-18](#) concerning duties of department chairs. The Deans have seen this proposed change. Jack Rasmussen went to the Department Chair committee meeting and talked with the Deans. The proposed terminology ‘other duties as deemed necessary’, was changed to ‘other duties as agreed upon by Dean and Department Chair’. Also made a language change under section I-8 to bring into compliance with PPM 9-3. Will forward new language of PPM 1-18 to Faculty Senate
- d. Proposed changes regarding [bylaws II-7](#) concerning election of executive committee Will forward bylaw proposal “Reading” to Faculty Senate as an information item.

MOTION: to forward all CRAO items to Faculty Senate by Pamela Payne
SECOND: Fred Chiou
OUTCOME: Unanimous approval

8. Other Items:

Adjourned at 3:58 pm

Next Faculty Senate Meeting: Thursday, November 9, 2017, 3pm, Smith Lecture Hall, WB206-207
Next Executive Committee Meeting: Thursday, November 30, 2017, 2pm, MA211K