



EXECUTIVE COMMITTEE AGENDA SETTING MEETING

Minutes

Thursday, January 11, 2017

Click on links to review items

Present: Nicole Beatty, Doris Geide-Stevenson, Marek Matyjasik, Casey Neville, Chloe Merrill for Pamela Payne, Rob Reynolds, Sarah Steimel, Hugo Valle, Catherine Zublin, Madonne Miner, Patti Glover

Excused: Chuck Wight

1. Approval of the minutes from the [November 30, 2017](#) meeting. Approved as circulated
2. University Curriculum Committee – John Cavitt, Chair
 - A. Charge #2 [Vice-Chair Charge](#) –
Proposal recommends that a Vice-Chair position be added to the University Curriculum Committee. It is recommended that a credit hour load reduction be instituted for chair and vice chair, this is not currently in curriculum PPM. Madonne does not have a problem with this concept. The Executive Committee recommended clarifying that the intent of the policy is continuity and pre-training. Also the policy needs more clarification on when the vice-chair would be in place, perhaps there should always be a vice-chair position. UCC will review and bring back to EC.
 - B. Charge #6 [Gen Ed Changes](#) - Molly Sween. GEIAC created a subcommittee to review these concerns and the Gen Ed mission.
 - a. Discontinuance of Upper Division Gen Ed Courses - GEIAC and UCC approved removing Gen Ed (GE) designation from all upper division (UD) courses. It is the position of GEIAC that there should be no UD courses in our GE program, thus no "grandfathering" of existing courses. The CPPM proposal reads *All courses (new or existing) with GE designation must be lower division (i.e., 1000- or 2000-level) courses*. GEIAC is working on getting a Gen Ed Attribute Discontinuance form in Curriculog.
 - b. Restrictions on Gen Ed Prerequisites - GEIAC and UCC approved the following policy on prerequisites in GE: *Any new or existing courses requesting GE designation should not have course prerequisites other than completion of Composition and/or Quantitative Literacy*. Prerequisite constraints are mandatory for new courses. Preexisting courses may keep their prerequisite requirements, though GEIAC is working with them to see if the requirements can be removed.

UCC would like item a. and b. to go to Faculty Senate for a vote even though it is the UCC prerogative to change CPPM as they see fit.
 - C. WEB 1504/LIBS1504 test-out option. The library is considering making the test-out option a zero credit option, instead of one credit. This test-out option affects military, concurrent enrollment students and programs that have a high number of credits. Most test-out options have a \$35 fee + \$10 processing fee and includes 2 testing opportunities.
 - D. Parliamentary Procedure Clarification of 'Pulling Courses'– Kathryn MacKay. The chair has power to anticipate a motion. Recommended procedure is:

1. The Senate Chair can announce an “anticipatory” motion: Before we proceed to consider the whole list of curriculum proposals, does any senator wish to make a motion to remove an item from the list in order to discuss it later?
 - a. Motion
 - b. Second
 - c. Vote
2. The Senate Chair can then ask for a motion on the rest of the curriculum proposals
 - a. Motion
 - b. Second
 - c. Discussion
 - d. Vote
3. The Senate Chair can then bring the removed item forward for discussion. After discussion, the Chair can ask for a motion to accept the proposal as changed through discussion or can ask for a motion to send the proposal back to committee.
 - a. Motion
 - b. Second
 - c. Vote

E. Curriculum Proposals [EC Jan 11, 2018](#) (remember to log in once you get to Curriculog)

ARTS & Humanities- Mark Biddle
Art (BFA) Program

Science - Michelle Arnold
PHYS - 3420 - Data Analysis, Statistics, and Instrumentation Course Revision

Social & Behavioral Science - Cade Mansfield
PSY - 4090 - History and Systems of Psychology Course Revision
PSY - 4390 - Capstone Practicum Course Revision

EAST
ENGINEERING
Fon Brown
ECE - 5620 - Digital System Testing New Course

Meg Usui
Product Design and Development: An Engineering Technology (AAS) Program
Product Design and Development: An Engineering Technology (BS) Program
Rick Orr
Manufacturing Engineering Technology AAS Degree Core Program
Manufacturing Engineering Technology Welding Emphasis AAS non-core specific requirements Program
Manufacturing Engineering Technology, Plastics and Composites Emphasis non-core AAS specific requirements Program
Manufacturing Engineering Technology; Production Operations and Control Emphasis BS Program
Manufacturing Engineering Technology; Welding Emphasis BS Program
MSE - 3910 - Six Sigma Methods and Tools in Manufacturing Course Revision
MFET - 1000 - Manufacturing Engineering Technology Fundamentals New Course
MFET - 2310 - Statics for Engineering Technology New Course
MFET - 2320 - Mechanics of Materials New Course
MFET - 2500 - Process Automation I New Course
MFET - 2510 - Process Automation I Lab New Course

COMPUTING
Yong Zhang
CS - 4250 - Design Patterns New Course

Richard Fry

WEB - 2800 - Independent Projects and Research New Course

WEB - 3400 - LAMP Stack Web Development Course Revision

WEB - 3430 - MEAN Stack Web Development New Course

WEB - 3700 - Web Development with .NET New Course

>>End of Proposals<<

No discussion of proposals, all will go to Faculty Senate.

4. APAFT – Valerie Herzog

A. Arts & Humanities - –Craig Bergeson

[PPM 8-11 changes](#), [A&H Tenure & Post Tenure Revisions](#) – Reviewed proposed changes to tenure document for the College of Arts and Humanities and related areas within the PPM. In the Foreign Language department a Master's Degree in Language Services and Localization is being proposed as a terminal degree as there are very few PhD. programs available in that field. This change received 93% approval from college faculty. There are only 2 programs in the country that offer a Ph.D. in translation. Valerie will make minor wording changes before presentation to Faculty Senate.

B. Amorous Relations [PPM 3-32a](#) – Stephanie Hollist, Barry Gomberg, Eric Amsel - The purpose of the policy is to help sort out conflicting roles when amorous relations are involved. PPM 9-5 talks about these relationships some, this revision clarifies the types of relationships and how they are to be addressed. It is a violation of ethical obligations if this type of relationship is not reported. Burden of reporting is on the supervisory level person. The relationship will be reported to the AA/EEO office to make sure it is welcome and consensual. Accommodations will be made if possible. There was discussion on alternate language to make the document more forceful. Several minor changes will be made in accordance with the discussion before presentation to Faculty Senate.

5. Other Items:

A. Faculty Governance Award – Notification coming out soon. Please nominate and encourage others to nominate.

B. RSPG Vacancy B&E – Doris is pursuing a replacement for Wendy Fox-Kirk who is now on UCC.

C. Faculty Senate Calendar – Available to all on campus for busy search. Patti will send invitations to EC and Chairs so they can add to calendar.

D. Criminal Justice Program Discontinuance – Notification has been given by the Criminal Justice Department that a Concentration in Forensic Science will be discontinued. This will be replaced by a Certificate of Proficiency in Forensic Science.

E. Student Health - Diana Abel will make a presentation at Faculty Senate on the current ACHA-NCHA Student Health Assessment

Adjourned 3:56 pm

Next Faculty Senate Meeting: Thursday, January 18, 2018, 3pm, Smith Lecture Hall, WB206-207

Next Executive Committee Meeting: Thursday, February 15, 2018, 2pm, MA211K